



## TEXAS HEALTH AND HUMAN SERVICES COMMISSION

CHARLES SMITH  
EXECUTIVE COMMISSIONER

June 1, 2016

### To Individuals Interested in Texas Respite Issues:

The Texas Health and Human Services Commission (HHSC) is accepting applications for membership on the Texas Respite Advisory Committee (TRAC). The TRAC, created by the Executive Commissioner of the Texas Health and Human Services Commission (HHSC) under Texas Government Code §531.012, is being formed to assist HHSC in developing and implementing Texas Lifespan Respite Care Program. The TRAC advises HHSC in the: development of strategies to reduce barriers to access respite services; improvement of quality respite services; and provision of training, education and support to family caregivers.

Members of the TRAC will be appointed by the HHSC Executive Commissioner or designee to serve a term of two years. The TRAC will include key stakeholders as determined appropriate by the HHSC Executive Commissioner or designee. Required membership will include: individuals who represent the populations served by the Texas Lifespan Respite Care Program, including family or primary caregivers of individuals of any age with chronic health conditions or disabilities; advocacy organizations for caregivers or care recipients; and members of the general public interested in the issue of respite care.

Membership on the TRAC requires regular participation in TRAC meetings and may entail participation in subcommittee meetings, projects, and presentations. TRAC meetings will be held at least quarterly in Austin at the call of the presiding officer appointed by the HHSC Executive Commissioner or designee. TRAC members will not receive compensation for participation from the TRAC.

If you are interested in serving on the TRAC, please complete and return the enclosed application via e-mail, fax, or surface mail by June 24, 2016. Please submit completed applications via:

*Email: [taketime.texas@dads.state.tx.us](mailto:taketime.texas@dads.state.tx.us)*

*Subject: TRAC Application*

*Mail: Texas Department of Aging and Disability Services*

*P.O. Box 149030, Mail Code W-358*

*Austin, Texas 78714-9030*

*Attn: Wendy Francik*

*Fax: 512-438-4374*

*Attn: Wendy Francik*

Applicants will be notified on or before September 1, 2016, if they have or have not been selected as a member of the TRAC.

In selecting members to serve on the TRAC, HHSC considers the individuals' qualifications, background, and interest in serving on the TRAC. HHSC also attempts to achieve diversity by consideration of ethnicity, gender, and geographic location in order for members to represent the diversity of all Texas citizens.

For more information, email questions to [taketime.texas@dads.state.tx.us](mailto:taketime.texas@dads.state.tx.us).