



Date

Area Code and Telephone Number

Office Address

Client Name and Address

Subject: Children's health-care benefits – **final reminder**

Dear _____ :

Last reminder!

This is the last letter we are sending to remind you that it's time to renew your children's health benefits.

There are two ways to renew benefits. Pick only one:

1. Go online at www.YourTexasBenefits.com.
Click on "View my case."

or

2. Fill out the form that came with this letter.
 - Fill out all sections.
 - Sign and date the form.
 - Staple this letter to your form.
 - Mail everything in the pre-paid envelope that came with this letter.
Or, fax everything to the fax number listed on the renewal form.

You will need to send us proof of the money you get and costs you pay.

If you renew benefits on www.YourTexasBenefits.com:

You can upload your items on our secure website. After you fill out the renewal form, we will tell you which items we need from you. If you can't upload the items we need, you can mail or fax them to us.

If you renew benefits by filling out the form that came with this letter:

Mail or fax your items to us. Write your case number on everything you send us.