

Licensure Change of Ownership Affidavit

All operational functions of _____ , _____
Facility Name (as shown on existing license) Facility ID No. (on existing license)

were transferred on: _____ will transfer on: _____

Transfer Date	Date of Official DADS Recognition (DADS Use Only)
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From (Outgoing Owner):

Name of Outgoing Owner (as it appears on existing license)		
Name – Authorized Representative (Print or Type)	Signature – Authorized Representative	Date

To (Incoming Owner):

Name of Incoming Owner (as it appears on the Texas Secretary of State Certification of Formation)		
Facility Name (DBA, as it appears on the Texas Secretary of State Assumed Name Certificate)		
Name – Authorized Representative (Print or Type)	Signature – Authorized Representative	Date

Affirmation – Outgoing Owner

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the person(s) whose name(s) is(are) subscribed to the foregoing instrument and who being duly sworn by me, state(s) that the above and foregoing information supplied in this instrument is complete, true and correct.

Subscribed and sworn before me, _____, a notary public for this state on the _____ day of _____, 20_____.

(Notary Seal)

Notary Public

Affirmation – Incoming Owner

Before me, the undersigned authority, on this day personally appeared _____, known to me to be the person(s) whose name(s) is(are) subscribed to the foregoing instrument and who being duly sworn by me, state(s) that the above and foregoing information supplied in this instrument is complete, true and correct.

Subscribed and sworn before me, _____, a notary public for this state on the _____ day of _____, 20_____.

(Notary Seal)

Notary Public

After the form is completed and notarized, mail the original and one copy to:

Texas Department of Aging and Disability Services
Regulatory Services (E-342)
P. O. Box 149030
Austin, TX 78714-9030

OR
(Overnight)

Texas Department of Aging and Disability Services
Regulatory Services (E-342)
701 W. 51st Street
Austin, TX 78751