

### Cost Limit Tracking

**Part A: Consumer Information**

Consumer Name		Consumer No.	
Individual Service Plan (ISP) Dates		Change Date	Ninth Month
Current RUG Level	Current RUG Cost Limit	New RUG if Reset Completed	New RUG Cost Limit if Reset Completed

**Part B: Determination for Exceeding the Cost Limit**

Compare the total ISP cost to the RUG cost limit. Does the total ISP cost exceed the RUG cost limit?.....  Yes  No

If yes, tracking is required for the full 12-month period beginning with the first month of the ISP regardless of when the change takes place. Use Part C: Tracking for the 12-Month Period, to track the monthly ISP cost.

If the total ISP cost is below the RUG cost limit, tracking is not required.

**Part C: Tracking for the 12-Month Period**

If more than one change occurs in a month, use the ISP value of the last change completed in that month.

	Total Cost of ISP	Divided by RUG	= Percentage
Month 1	\$	\$	%
Month 2	\$	\$	%
Month 3	\$	\$	%
Month 4	\$	\$	%
Month 5	\$	\$	%
Month 6	\$	\$	%
Month 7	\$	\$	%
Month 8	\$	\$	%
Month 9	\$	\$	%
Month 10	\$	\$	%
Month 11	\$	\$	%
Month 12	\$	\$	%
<b>Total for 12 Months</b>			%
<b>Divided by 12 = Average Percentage</b>			%
<b>Rounded Percentage</b>			%

If the average percentage is over 100%, the average ISP cost for the 12 months is over the RUG cost limit.

**Rounding:** Take the monthly percentage to two decimal places and then round to one decimal place. If the hundredth place is 5 or more, round up. If the hundredth place is less than 5, round down. **Example:** 111.66 rounds to 111.7; 111.65 rounds to 111.7; 111.62 rounds to 111.6. Do the same rounding method for the 12-month total percentage and the average percentage. The final percentage should be only one digit to the right of the decimal.