

## Re-Enrollment Guidance for Providers

Texas Medicaid must comply with federal regulations outlined in the Affordable Care Act which require all providers to revalidate their enrollment information every three to five years. The frequency with which providers must re-enroll is dependent on their provider type. In accordance with this mandate, the Centers for Medicare and Medicaid Services (CMS) require that states complete the initial re-enrollment of all providers by March 24, 2016. For Texas Medicaid, this means any provider enrolled *before* January 1, 2013, must be fully re-enrolled by March 24, 2016.

Currently, less than 25% of providers in the Medicaid program have re-enrolled and are compliant with the new federal mandate.

In an effort to ensure network adequacy is maintained and Medicaid providers are re-enrolled prior to the March 24, 2016, deadline, we are asking for your assistance in disseminating information on re-enrollment. Please see the attached Re-enrollment Guidance for Providers document for posting to your websites, and other channels you have available for communicating with your network providers.

If you have questions, contact Laura Blanke at [laura.blanke@hhsc.state.tx.us](mailto:laura.blanke@hhsc.state.tx.us) and copy your health plan management team.

### **Below is the attached notice that was sent.**

#### **All Medicaid Providers Must Re-enroll**

As the result of a new federal regulation, all Texas Medicaid providers are now required to periodically revalidate their enrollment in the program. To comply with this mandate, the Centers for Medicare & Medicaid Services (CMS) require that states complete the initial re-enrollment of all providers by March 24, 2016. For Texas Medicaid, this means any provider enrolled prior to January 1, 2013, must be fully re-enrolled by March 24, 2016.

The Texas Medicaid & Healthcare Partnership (TMHP) has recently made several changes to their Provider Enrollment Portal (PEP) to improve the functionality and efficiency of the provider re-enrollment process. To help simplify re-enrollment, the PEP has been enhanced to:

- Include pre-populated demographic data pulled from the provider's account information
- Allow providers to sign the application agreements electronically (e-sign)
- Allow providers to electronically upload supporting documentation
- Add instructional text within the online provider enrollment application that provides information on how to submit an electronic signature and how to attach electronic documents.
- Expand error messages to provide additional information
- Allow higher web browser capability

Take advantage of this enhanced functionality and re-enroll now! For additional guidance on re-enrollment, please visit the [TMHP Provider Re-enrollment page](#). For assistance with the re-enrollment process, contact a TMHP provider enrollment representative at 1-800-925-9126, Option 2, or attend one of the [Re-enrollment Town Hall Meetings](#) being held in various locations around the state