
Date: November 1, 2012 **MEPD Policy Bulletin Number: 13-01**

To: Eligibility Services – Regional Directors for MEPD
Regional Attorneys
Hearings Officers

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Subject: Medicaid Buy-In Application – H1200-MBI

The information in this bulletin is for **MEPD**. The information in this bulletin is available at the following websites:

- Family Services - <http://ofs.hhsc.state.tx.us/mepd/mepd-bulletins.aspx> , and
- MEPD Handbook - http://www.dads.state.tx.us/handbooks/mepd_policy/index.htm.

Background

HHSC has developed a stand-alone Medicaid Buy-In (MBI) application to provide prospective participants with a more user-friendly, accessible process. The new MBI application is in English (H1200-MBI) and Spanish (H1200-MBI-S) and is designed to be easier for MBI applicants to complete.

Policy/Procedure Update

Application

The new application form is designed to more closely follow the flow of the Texas Integrated Eligibility Redesign System (TIERS) to help ease data entry.

The new application form will look the same, whether working with a paper application, a downloaded application, or one completed on-line and imaged.

Even though the new Form H1200-MBI (07/2012) is for the MBI program, staff must accept any Form H1200 series application received from a person applying for MBI.

Redeterminations

The Form H1200 (08/2011) is currently sent for redeterminations for MEPD clients in TIERS. The form will eventually be replaced with the newly created Form H1200-MBI and H1200-MBI-S.

Self Service Portal

The MBI application is not incorporated in the Self Service Portal (SSP). Individuals who wish to apply or renew their MBI benefits on the SSP will use the H1200 – Application for Assistance – Your Texas Benefits.

Handbook

The MEPD Handbook Chapter M, Medicaid Buy-In, will be updated with the December 2012 revision. The H1200-MBI English and Spanish will be available as a writeable PDF effective November 1, 2012.

Links to the new MBI applications will be in the MEPD handbook December 1, 2012.

<http://www.hhsc.state.tx.us/Help/1200-MBI-eng.pdf>
<http://www.hhsc.state.tx.us/Help/1200-MBI-span.pdf>

Training

A stand down has been completed for all HHSC and Customer Call Center staff, so that they are made aware of the new application forms for MBI.

Effective Date

Begin using this updated policy for applications received on or after November 1, 2012. The new form may be ordered through the HHSC warehouse.