

DFPS Request for Determination of Intellectual Disability (DID) for an Individual Referred for DADS Guardianship

PROCEDURE:

The Department of Family and Protective Services (DFPS) will request a Local Intellectual Developmental Disability Authority (LIDDA) conduct a Determination of Intellectual Disability (DID) for an individual referred for guardianship with the Department of Aging and Disability Services (DADS). The LIDDA where the individual currently resides will conduct the DID. To identify which LIDDA serves the area where the individual resides, search using the following link: <http://www.dads.state.tx.us/contact/search.cfm>

DFPS makes a request by completing Section I of DADS Form 1051 (<http://www.dads.state.tx.us/forms/1051/>) and submitting it to the contacts for the LIDDA, DADS LA Section, and DADS Guardianship. DFPS will submit the request no later than the individual's 17th birthday. The LIDDA is responsible for conducting the DID and completing the DID report no later than 6 months after receiving the request.

The LIDDA completes Section II of Form 1051 after conducting the DID and completing the DID report. The LIDDA sends a copy of the completed form and the DID report to the DFPS contact no later than 6 months after receiving the request. At the same time, the LIDDA sends a copy of the form to DADS LA Section and DADS Guardianship contacts (identified in Section I of the form).

DFPS and the LIDDA must maintain a copy of all emails and faxes related to a request for a DID.

DADS maintains a summary record of information provided by DFPS and LIDDAs related to a request for a DID, including:

- Individual's Name
- Individual's CARE ID
- Individual's Age on Date of Request
- DFPS Contact Name
- DFPS DID Request Date
- LIDDA Name
- LIDDA Component Number
- LIDDA DID Due Date
- DID Completed Date
- Date DID Results Sent to DFPS