



COMMISSIONER
Jon Weizenbaum

Memorandum

To: Community Services Regional Directors
Community Services Program Managers

From: Lisa Akers-Owen
Section Manager
Community Services and Program Operations

Subject: Time Frame for Notifying Medicaid for the Elderly and People with
Disabilities of Community Attendant Services Functional Denials

Issuance Date: September 26, 2013 CSPO 13-09-016

Effective Date: October 10, 2013

This memorandum applies to the Community Care for Aged and Disabled (CCAD) Program.

Current policy requires the case manager to refer an individual to Medicaid for the Elderly and People with Disabilities (MEPD) for financial eligibility determination for Community Attendant Services (CAS). When the MEPD specialist certifies eligibility, he automatically sets CAS as functionally approved in the Texas Integrated Eligibility Redesign System (TIERS). If the CAS individual fails to meet the additional eligibility criteria, the case manager is required to notify MEPD by submitting H1746-A, MEPD Referral Cover Sheet.

Effective with this memorandum, the case manager must submit H1746-A to MEPD within two business days of determining the individual is not eligible for CAS. Form H1746-A is sent to MEPD at the same time the Form 2065-A, Notification of Community Care Services, is sent to the individual notifying him of CAS ineligibility.

If you have any questions regarding this memorandum, your regional representative may contact Alfredo Cervantes at 512-438-5459.

LAO:cw