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# —PROGRAM INSTRUCTION—

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## Texas Department of Aging and Disability Services (DADS) – Access and Intake Division

<b>TITLE:</b>	Clarification of the Older Americans Act (OAA) Title III-C1, Second Meals Provided Through the Congregate Meal Program	<b>NUMBER:</b>	AAA-PI 302
<b>SECTION:</b>	Area Agencies on Aging	<b>APPROVAL:</b>	Betty Ford
<b>ISSUE DATE:</b>	2/1/08	<b>REVISION DATE:</b>	NA
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<b>DISTRIBUTION:</b>	<input type="checkbox"/> Executive Director <input checked="" type="checkbox"/> Director <input type="checkbox"/> Fiscal Director <input checked="" type="checkbox"/> AAA Section Staff		

The Department is issuing this program instruction (PI) to reflect the assignment of a permanent PI number. This issue replaces PI 06-05. No substantive changes have been made.

This PI addresses second meals served by a congregate meal provider. The Department received clarification from the Administration on Aging (AoA) on second meals provided in a congregate setting.

### ***Second Meal Provided at a Single Setting for Consumption at Another Time***

A frozen or shelf stable meal sent home with an eligible client for a holiday, inclement weather or for an older individual who is identified as “nutritionally high risk” is an allowable meal. The meal must be reported and counted. In this case the provision of the second meal is considered a congregate meal provided for consumption at another time.

### ***Second Meal Served and Consumed at a Single Setting***

A second meal served and consumed in a congregate meal setting is considered an “add-on” and constitutes the provision of a second Recommended Dietary Allowances (RDA) meal. The meal is not an eligible meal and cannot be counted or reported as a meal funded by DADS, program income or matching funds. While a provider may choose to provide a participant with a second meal, it must be supported with funds other than those identified above. The meal cannot be reported on the quarterly performance report. This applies to any second meal provided and consumed at a single setting.

### ***Provider Serving More than One Meal per Day***

Some congregate meal providers serve more than one meal per day. The provision of breakfast, lunch or dinner consumed at separate settings during the same day are considered individual meals. These are eligible meals and may be counted and reported.

Should you have questions regarding the information provided in this PI, please forward them to the Department’s Help Desk at [T3Ahelp@dads.state.tx.us](mailto:T3Ahelp@dads.state.tx.us).