TEXAS
Department of Aging
and Disability Services

COMMISSIONER
Jon Weizenbaum

December 31, 2015

To: Assisted Living Facilities (ALFs)
Day Activity and Health Services Facilities (DAHS)
Intermediate Care Facilities for Individuals with an Intellectual Disability or Related Conditions (ICFs/IID)
Nursing Facilities (NFs)

Subject: Provider Letter No. 15-37 - Revised Disclosure Section of Form 3720-N (NF Application), Form 3720 (ALF,DAHS, and ICF/IID Application) and Form 3736 (Type C ALF Application) **(Replaces Provider Letter 11-02)**

The Texas Department of Aging and Disability Services (DADS) is re-issuing this letter to update contact information.

DADS has implemented revised forms 3736, 3720-N and 3720, which incorporate changes to disclosure items 8, 9, and 10 respectively. Revised forms and instructions are available on the DADS website at: www.dads.state.tx.us/forms/

Item 8 on form 3736, item 9 on form 3720N, and item 10 on form 3720 have been updated as follows:

- Attachments will be permitted as a response to the Disclosure of Facility/Agency Association section or in response to any disclosure question A-P if all requested data is clearly identified in the submitted documentation and the applicable section of the application is annotated, "see attached document."

- Questions E, F, G, H, I and J are now five-year disclosure questions requiring responses for only the five years immediately preceding the date of the application.

- Question E has been reworded to more clearly indicate that the civil damages and law-suits referenced are those associated with malpractice, wrongful death, or other "care-related" issues.

- Question K has been reworded to more clearly indicate that the judgments and lawsuits referenced are those related to "slips and falls" or other "employment related" issues and only those judgments or settlements that are unpaid or outstanding need to be reported.

If you have questions regarding this provider letter, please contact the Provider Licensing Enforcement Unit Manager, at (512) 438-2395.

Sincerely,

[signature on file]

Mary T. Henderson
Assistant Commissioner
Regulatory Services

MTH:cg