



COMMISSIONER  
Jon Weizenbaum

August 7, 2015

To: Adult Foster Care Providers  
Assisted Living Facilities  
Community Attendant Services Providers  
Community Based Alternatives Providers  
Community Living Assistance and Support Services Providers  
Community/State (Service Group 5) Intermediate Care Facilities for Individuals with an Intellectual Disability or Related Conditions  
Consumer Managed Personal Attendant Services Providers  
Day Activity Health Services Providers  
Deaf Blind with Multiple Disabilities Providers  
Emergency Response Services Providers  
Family Care Providers  
Financial Management Services Providers  
Home Delivered Meals Providers  
Hospice Providers  
Non-State (Service Group 6) Intermediate Care Facilities for Individuals with an Intellectual Disability or Related Conditions  
Local Authorities  
Medically Dependent Children Program Providers  
Nursing Facilities  
Primary Home Care Providers  
Programs of All-Inclusive Care for the Elderly Providers  
Special Services to Persons with Disabilities Providers  
Transition Assistance Services Providers

Subject: Information Letter 15-45  
**Fiscal Year 2015 Cutoff Dates for Fee-for-Service Year-end Closeout Processing**

This letter notifies providers of the following important claims processing cutoff dates for claims to be paid by the Texas Department of Aging and Disability Services (DADS). Please review the information detailed in the remainder of this letter.

- Fiscal Year 2013 Miscellaneous Fee-for-Service (FFS) Claims Cutoff: **Noon, Tuesday, August 11, 2015**
- Fiscal Year 2015 FFS Claims Processing Cutoff: **Noon, Monday, August 24, 2015**

**Important:** FFS claims can take up to 24 hours to process after being submitted to the Texas Medicaid & Healthcare Partnership (TMHP).

### Miscellaneous FFS Claims

September 1, 2015, starts state fiscal year 2016. As a result, it is especially important to submit claims on a timely basis during the upcoming weeks. This is a reminder that, with the fiscal year change, any claims for services performed in fiscal year 2013 (September 1, 2012 to August 31, 2013) that TMHP receives after **Noon, Tuesday, August 11, 2015**, will become miscellaneous claims and cannot be paid through the standard Claims Management System payment process.

### End of Fiscal Year FFS Processing Schedules

For claims received at TMHP by noon on:	Comptroller expected to issue warrant on:
<ul style="list-style-type: none"><li>▪ August 24, 2015</li><li>▪ August 25, 2015 – August 31, 2015</li><li>▪ September 1, 2015</li></ul>	<ul style="list-style-type: none"><li>▪ August 27, 2015</li><li>▪ September 4, 2015</li><li>▪ September 4, 2015</li></ul>

**Important:** The date payments are issued to your account will vary by financial institution. To obtain information about the status of FFS claim payments, providers may access the Texas Comptroller of Public Accounts website at <https://mycpa.cpa.state.tx.us/securitymp1portal/displayLoginUser.do> and choose the *Search State Payments Issued* link.

The Health and Human Services Commission hardware upgrade to the Health and Human Services Administrative System (HHSAS), which was previously referenced in DADS Information Letter No. 15-37: Preparing for the Upcoming Fiscal Year 2015 Fee-for-Service Claims Billing Closeout, **will not affect** DADS providers.

All providers should continue to enter FFS claims as usual throughout the fiscal year 2015 claims processing closeout period.

Providers may refer questions to DADS Provider Claims Services at (512) 438-2200, Option 1.

Sincerely,

*[signature on file]*

David Cook  
Chief Financial Officer  
DC:sjw