



INTERIM COMMISSIONER
Jon Weizenbaum

August 31, 2012

To: All Licensed Intermediate Care Facilities for Individuals with an Intellectual Disability or Related Condition and Nursing Facilities

Subject: **Provider Letter 12-26** – Requirement to Submit Facility Resident Death Report Via Web Portal (**Replaces Provider Letter 10-21**)

The purpose of this letter is to inform operators of licensed intermediate care facilities for individuals with an intellectual disability or related condition (ICFs/IID) and nursing facilities (NFs) of a change in the process for submitting resident death reports to the Texas Department of Aging and Disability Services (DADS).

The Texas Health and Safety Code, §260A.016 (formerly §242.134) and §252.134, requires a licensed ICF/IID or NF to submit a report to DADS within ten working days after the last day of the month: (1) in which a resident of the ICF/IID or NF dies, or (2) in which a resident of the ICF/IID or NF dies within 24 hours after being transferred to a hospital from the ICF/IID or NF.

Effective October 1, 2012, NFs and ICFs/IID will be required to submit this information to DADS electronically via a specially designed web portal on the agency's website at <https://www.dads.state.tx.us/providers/reports/frdr/reporting/>. This portal is available for immediate use; however, we will accept the current method of delivery via fax using Form 5300 for the next 30 days. The portal will be the sole means of submitting resident death information after October 1, 2012.

If you have any questions about this new approach, please contact the Licensing and Credentialing Research Specialist at (512) 438-3529.

Sincerely,

[signature on file]

Veronda L. Durden
Assistant Commissioner
Regulatory Services

VLD:dIm