



COMMISSIONER
Chris Traylor

April 20, 2012

To: Nursing Facility Administrators, Social Workers, and Rehabilitation Therapy Staff

Subject: Information Letter No. 12-45
Revised Form 2465 for Specialized Services Requests - Occupational Therapy (OT)/
Physical Therapy (PT) and Speech Therapy

The Department of Aging and Disability Services (DADS) has identified a need to revise Form 2465 for specialized services requests. All requests for PT, OT and Speech Therapy through Pre-Admission Screening and Resident Review (PASRR) specialized services must be documented on the updated version of Form 2465, effective May 1, 2012.

The change is being implemented to provide clarification and to ensure a current PASRR is on file for all appropriate individuals. Page 1 of the form now includes fax information to ensure expedient delivery to the correct department at DADS. Additionally, the changes will allow DADS to monitor and ensure specialized services are being appropriately requested.

Please confirm a current PASRR is in the LTC Portal before submitting any requests for specialized services. A current PASRR must be submitted with Form 2465 in order for the request to be processed. The required form beginning May 1, 2012, can be found on the DADS website at: <http://www.dads.state.tx.us/forms/2465/>.

NOTE: As of May 1, 2012, requests must be faxed to (512) 438-2180.

If you have any questions about processing a request for specialized services or the changes to this form, please contact Mendy Blevins, PASRR Policy Analyst, by phone at (512) 438-5477 or by e-mail at mirenda.blevins@dads.state.tx.us.

Sincerely,

[signature on file]

Geri Willems
Manager
MERP/PASRR