



TEXAS
Health and Human
Services

TMHP LTC Portal for HCS/TxHmL Providers and FMSSAs Town Hall

June 14, 2023

Introduction



- Purpose – Town Hall, information sharing, training
- Panelists
 - **Ashley Wechsler** – Program Eligibility and Support (PES)
 - **Brandi McKinley**– Utilization Review (UR)
 - **Marie Redman** – Provider Claims Services (PCS)
 - **Beth Feaster** – Local Procedure Development and Support (LPDS)
 - **Kali Schmidt** – Contract Administration & Provider Monitoring (CAPM)
 - **Rick Bishop** – Claims Management
 - **Amy Aubin** – Long Term Services and Supports (LTSS) Policy Unit
 - **Sameer Bootwalla** – HHSC Information Technology (IT)
 - **Janet Deng** - Texas Medicaid & Healthcare Partnership (TMHP)
 - **Depesh Shah** – Texas Medicaid & Healthcare Partnership (TMHP)

Agenda



10:00 AM Start of Webinar & Housekeeping — Dawn Roland

10:05 AM – 10:15 AM: Trending issues — Depesh Shah

- Release 2 Go-Live and Outage Window
- New notifications (Release 2 Enhancement items; Enhancements Webinars Registration)

10:15 AM – 10:45 AM: Training and information sharing

- Navigate TMHP website --- Depesh Shah
- Dashboard/FSI demo --- Depesh Shah
- Release 2 Enhancements --- Depesh Shah
- What to expect when entering PC3s --- Brandi McKinley
- Adding and Removing CDS Services requires an IPC Transfer --- Fabián Aguirre

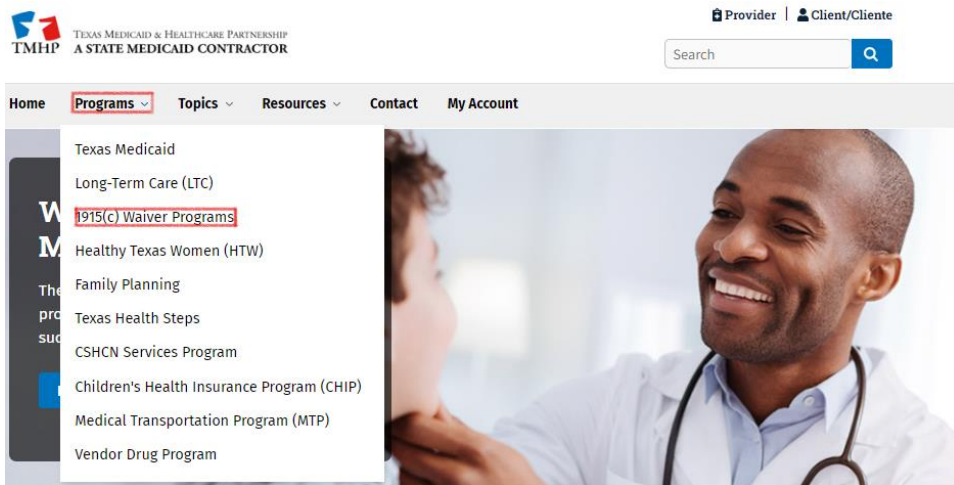
10:45 AM – 12:00 PM: Questions and Answers

- Questions asked during registration
- All other questions

To comply with HIPAA requirements, questions that include any identifying information for a specific individual will not be allowed during the monthly meetings.

Navigating TMHP Website

- Log on to [TMHP.COM](https://www.tmhp.com)
- Under Programs, select 1915(c) Waiver Programs.



- Under the 1915c home page, on the main screen you will see description of the program, HCS, TxHmL, Helpful links, Menu on the left side and recent news section on the right.

Navigating TMHP Website (cont.)



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1915(c) Waiver Programs

Reference Material

Provider Education

Provider Bulletins

1915(c) Waiver Programs

Last updated on 1/6/2023

The Texas Health and Human Services Commission (HHSC) administers a number of 1915(c) waiver programs. These waivers allow Texas to use Medicaid funds for long-term home and community-based services for people with disabilities or special health care needs in order to help them live in the community.

The Texas Medicaid & Healthcare Partnership (TMHP) supports the provider community through provider education and training efforts, claims support, and maintenance of TexMedConnect and the LTC Online Portal.

Home and Community-Based Services (HCS)

The HCS program provides individualized services and supports to people with intellectual disabilities who are living with their family, in their own home or in other community settings, such as small group homes.

HCS services are intended to supplement rather than replace services received from other programs, such as Texas Health Steps, or from natural supports, including families, neighbors or community organizations.

Texas Home Living (TxHmL)

TxHmL provides selected essential services and supports to people with intellectual and developmental disabilities who live in their family homes or their own homes.

TxHmL services are intended to supplement rather than replace services received from other programs, such as Texas Health Steps, or from natural supports, including families, neighbors

Recent News

Overview of Upcoming LTC Online Portal Enhancements for HCS and TxHmL Waiver Programs
5/26/2023

Register Now for Upcoming LTC Online Portal Enhancements Webinars for HCS and TxHmL Waiver Programs
5/16/2023

HHSC Publishes Individualized Skills and Socialization Automatic Service Authorizations and Electronic Visit Verification
1/11/2023

ARPA HCBS Provider Retention Payments – Attestation, Initial Report, and Final Report Compliance List Available
6/08/2023

Release of Employment First Uniform Assessment Tool
6/05/2023

Reminder: TMHP Provider Enrollment and Management System (PEMS)

Texas Home Living (TxHmL)

TxHmL provides selected essential services and supports to people with intellectual and developmental disabilities who live in their family homes or their own homes.

TxHmL services are intended to supplement rather than replace services received from other programs, such as Texas Health Steps, or from natural supports, including families, neighbors or community organizations.

Helpful Links

To learn more about 1915(c) waiver programs, see the following websites and resources:

- [Health and Human Services Commission \(HHSC\)](#)
- [Centers for Medicare & Medicaid Services \(CMS\)](#)
- [HHSC HCS and TxHmL past Webinars, Recordings and FAQs](#)

Release of Employment First Uniform Assessment Tool

6/05/2023

Reminder: TMHP Provider Enrollment and Management System (PEMS)

6/01/2023

Reminder: Register for June's TMHP LTC Town Hall for HCS and TxHmL Providers and FMSAs

5/26/2023

News Release: HHSC Reminds Regulated Providers to Update Emergency Preparedness Plans Before Hurricane Season

5/26/2023



Navigating TMHP Website (cont.)

Reference Material

Last updated on 4/21/2023

General Information

- [TMHP Account Setup for HCS and TxHmL Waiver Programs](#)
- [LTC Online Portal](#)
- [Provider Enrollment and Management System \(PEMS\)](#)
- [Electronic Visit Verification website](#)
- [1915\(c\) Waiver Programs LMS Trainings](#)
- [Provider Quick Reference Contact List for HCS and TxHmL](#)
- [HCS and TxHmL YouTube Playlist](#)
- [Long-Term Care \(LTC\) Provider Resources Guide](#)

User Guides

- [LTC HCS and TxHmL Waiver Programs Provider User Guide](#)
- [Long-Term Care \(LTC\) User Guide for Community Services Waiver Programs](#)
- [Long-Term Care \(LTC\) User Guide for Online Portal Basics, General Information, and Program Resources](#)
- [Long-Term Care \(LTC\) Online Portal User Guides for Home and Community-based Services \(HCS\) and Texas Home Living \(TxHmL\) Waiver Programs](#)
- [Long-Term Care \(LTC\) Online Portal User Guide for Managed Care Organizations](#)
- [Managing Your Long-Term Care Online Portal Account: A Step by Step Guide](#)

Claims Resources

- [Long-Term Care \(LTC\) Explanation of Benefits Table](#)
- [Long-Term Care \(LTC\) User Guide for TexMedConnect](#)
- [Long-Term Care Bill Code Crosswalks](#)
- [TexMedConnect for Long-Term Care \(LTC\) Providers CBT](#)
- [HCS and TxHmL TexMedConnect Claims Submission Webinar](#)
- [November 2022 - TMHP LTC Portal for HCS and TxHmL Providers and FMSAs Webinar](#)
- [December 2022 - TMHP LTC Portal for HCS and TxHmL Providers and FMSAs Webinar](#)
- [Remittance and Status \(R&S\) Reports for LTC Providers: A Quick Reference Guide](#)
- [Remittance and Status Reports Video Series](#)
- [MESAV Video Series](#)

Frequently Asked Questions

- [Frequently Asked Questions – Home and Community-based Services \(HCS\) Texas Home Living \(TxHmL\) Waiver Programs](#)
- [Frequently Asked Questions – TexMedConnect Claim Processing, Denials, and Rejections](#)

Additional Resources

- [Long Term Care Service Group Codes](#)
- [PEMS Finding Your Texas Vendor ID Job Aid Now Available](#)
- [Learning Management System \(LMS\)](#)
- [Provider and LIDDA CARE Report Crosswalk](#)
- [Provider and LIDDA CARE Screen Crosswalk](#)
- [Trending Issues](#)



Navigating TMHP Website (cont.)

Provider Education and Training

Last updated on 11/4/2020

Welcome to the Provider Education and Training home page. From this page, providers can quickly access the Texas Medicaid & Healthcare Partnership (TMHP) Learning Management System (LMS) and the TMHP YouTube channel, which houses an extensive collection of educational resources. Using these resources, providers can learn more about:

- Medicaid and other state health-care programs and their benefits and limitations
- Provider enrollment, re-enrollment, and revalidation
- Client eligibility tools and requirements
- Claims submission tools and requirements, and the appeals process
- TMHP tools, databases, and systems

TMHP Learning Management System (LMS)

The TMHP LMS is an easy-to-use education portal where providers can learn about all things Texas Medicaid as well as the other programs supported by TMHP. It is available to providers 24 hours a day, seven days a week, and is regularly updated with new and up-to-date training materials. Providers are encouraged to regularly visit the LMS to keep up-to-date with the latest information.

To access the LMS, providers must register and obtain a username. To learn more about creating an account and navigating the LMS, see the [LMS Registration and Navigation Job Aid](#).

Registered users can:

- Access multimedia training content.
- Watch recorded webinars and access associated question and answer (Q&A) documents.
- View Americans with Disabilities Act (ADA)-compliant resources such as job aids, user guides, quick reference guides (QRGs), infographics, webinar transcripts, and other supplemental materials.

[Visit the LMS today.](#)

TMHP YouTube

Visit the TMHP YouTube channel to view short videos ranging from ways to submit claims to quick overviews of Medicaid systems providers use every day. Videos on the TMHP YouTube channel are intended to provide a high-level overview. Providers looking for detailed content are encouraged to visit the TMHP LMS.

[Visit the TMHP YouTube channel today](#). Be sure to subscribe to the TMHP YouTube channel to be notified when new videos are posted.

Long-Term Care (LTC) Provider Bulletins

Last updated on 4/28/2023

The *Long-Term Care Provider Bulletin* is produced on a quarterly basis. Each issue contains that quarter's news and other important program updates.

2023

- [May 2023 LTC Bulletin No. 94](#) (532.11 KB)
- [February 2023 LTC Bulletin No. 93](#) (456.32 KB)

2022

- [November 2022 Long-Term Care Bulletin No. 92](#) (1.2 MB)
- [August 2022 Long-Term Care Provider Bulletin No. 91](#) (1.15 MB)
- [May 2022 Long-Term Care Provider Bulletin No. 90](#) (1.12 MB)
- [February 2022 Long-Term Care Provider Bulletin No. 89](#) (1.13 MB)

2021

- [November 2021 Long-Term Care Provider Bulletin No. 88](#) (1.09 MB)
- [August 2021 Long-Term Care Provider Bulletin No. 87](#) (1.17 MB)
- [May 2021 Long-Term Care Provider Bulletin No. 86](#) (1.08 MB)
- [February 2021 Long-Term Care Provider Bulletin No. 85](#) (1.27 MB)

Appendix A and B location

- Appendix A and B can be found in the User guide for Long-Term Care (LTC) Online Provider User Guide for Home and Community-based Services (HCS) and Texas Home Living (TxHmL Portal) Waiver Programs.
- Also, Appendix A can be found in the [HCS and TxHmL - YouTube](#)

Appendix A: Scenarios for Selecting an IMT Purpose and IPC Type

Note: For each scenario in this appendix, each form must be in status *Processed/Complete* before you submit the next form listed in the Sequence of Required Forms column. For example, the 3608 Transfer IPC must be in status *Processed/Complete* before the IMT—Individual Update is submitted.

Scenario Description	County Change?	Contract Change?	Location Code Change?	Residential Type Change?	LIDDA Change?	Sequence of Required Forms
<ul style="list-style-type: none"> Contract Change County Change Location Code Change Residential Type Change 	Yes	Yes	Yes	Yes	No	<ul style="list-style-type: none"> 3608 Transfer IPC (Submitted by the LIDDA.) IMT—Individual Update (Update address and county) (Submitted by the receiving program provider or LIDDA if there is no program provider.)

Appendix B: Assessment and Form Statuses

Statuses in this appendix appear in alphabetical order. Ensure you are referring to the statuses in this table exactly how they appear on the forms. For example, if you would like more information on status *Pending Coach Review*, make sure to navigate to status *Pending Coach Review* in this table and not status *Coach Review*. These are two separate statuses with two separate actions.

Status	Description of Status	Impacted Forms	Provider or LIDDA Action
Activated	HHSC-LTC or the submitter reactivated the Medicaid Eligibility verification process.	8578; 3608; 8582	No action needed.
Appeal Requested	An appeal has been requested.	3608; 8582	No action needed.
Appeal Withdrawn	The individual or LAR has withdrawn a previous request for an appeal.	8578; 3608; 8582; 3616	No action needed.

New Notifications



- Release 2 Go live will be July 3, 2023
- There will be a system outage to implement the changes which will take place from Friday June 30, 2023, 7:00pm through Sunday July 2, 2023, 11:59pm. This means that you will not be able to submit forms during this time.
- Registration for the upcoming LTC Online Portal Enhancements Webinar for HCS and TxHmL program is now available.
- Overview of Upcoming LTC Online Portal Enhancements is also now posted under the Recent news. This includes information like
 - a) Form Processing improvements.
 - b) Extending, Adding or Modifying User Functionality

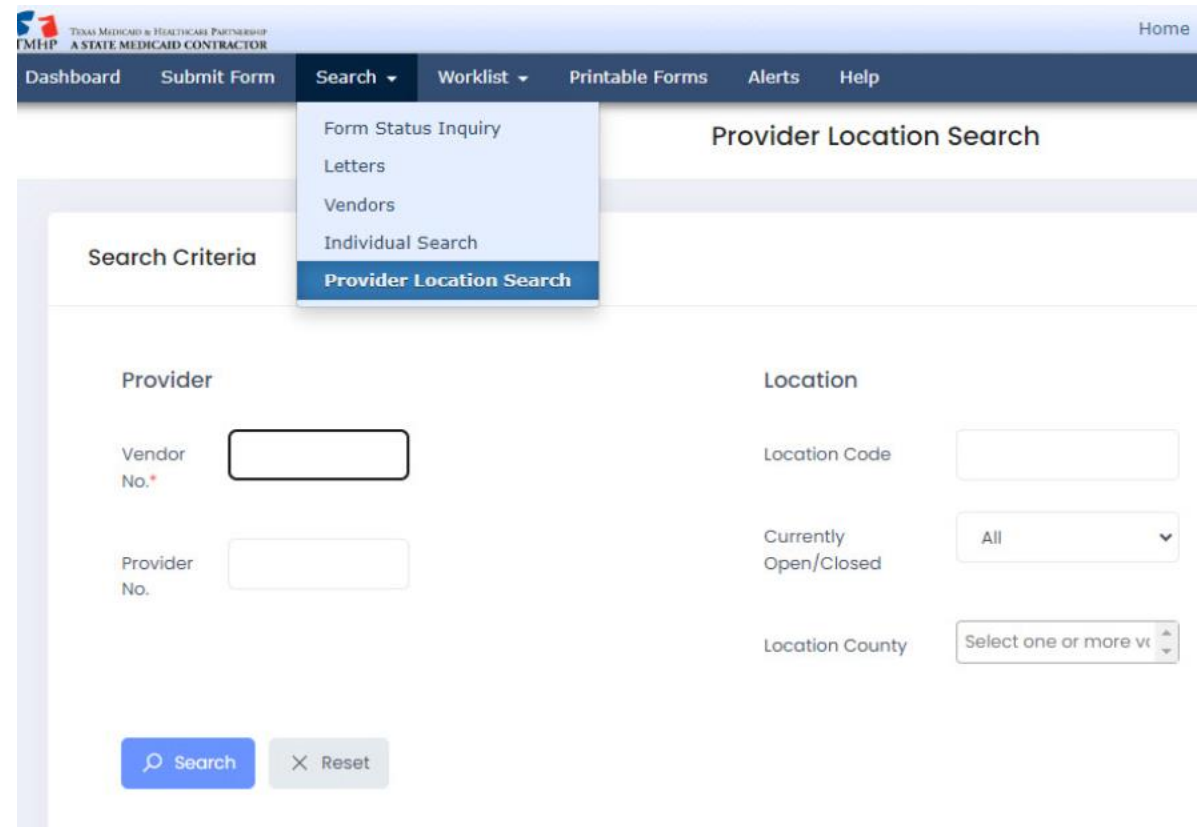
Examples of Key Enhancements



1. Attachments- Submitter will be able to attach the needed documents such as the review packet.
 - a) This will only be applicable for new form submission starting July 3,2023.
 - b) Not for forms that are already in the system prior to July 3,2023.
 - c) For those, you will continue to use the current way of submitting the needed documents.
2. Service Coordinator-
 - a) LIDDA's will be able to create service Coordination Units, assign personnel to each unit, view service coordinator assignment information.
 - b) New Service Coordinator Field add on the HCS and TxHmL Pre-Enrollment form.
3. Provider Location Search Screen-
 - a) This is a new feature that is under the Search Drop Down Menu

Provider Location Search

- Provider Location Search to show how many clients are in one location
- Go to search
- From the drop-down menu select Provider Location Search
- Enter a Vendor number (required)
- Then you can select any other combination search criteria.
- Click on Search button.



The screenshot shows the TMHP website interface. At the top, there is a navigation bar with links: Dashboard, Submit Form, Search, Worklist, Printable Forms, Alerts, and Help. The 'Search' dropdown menu is open, showing options: Form Status Inquiry, Letters, Vendors, Individual Search, and Provider Location Search (which is highlighted). Below the navigation bar, the 'Provider Location Search' section is visible. It contains a 'Search Criteria' form with the following fields:

- Provider:** Vendor No.* (text input), Provider No. (text input)
- Location:** Location Code (text input), Currently Open/Closed (dropdown menu with 'All' selected), Location County (dropdown menu with 'Select one or more v' visible)

At the bottom of the form, there are two buttons: 'Search' (with a magnifying glass icon) and 'Reset' (with an 'X' icon).

Provider Location Search (cont.)



This is the next screen you will see which shows information like:

- Location Code
- Vendor Number
- Provider Number
- Location Type
- Location Name
- Open Date
- Closed Date
- County

Provider Location Search

Search Criteria

Provider

Vendor No.*

Provider No.

Location

Location Code

Currently Open/Closed

Open

Location County

Select one or more vc

Search

Reset

Export

Show 10 entries

Location Code	Vendor No.	Provider No.	Location Type	Location Name	Open Date	Closed Date	County
			4 - 4-BED		01/24/2020	12/31/2199	152
			4 - 4-BED		01/24/2020	12/31/2199	152

Provider Location Search (cont.)

Provider Location Details page

Provider Location Detail

Provider information

Vendor No.:

Vendor Name:

Provider No.:

Provider Name:

Address information

Location Address:

Location Address 2:

Location City:

Location State:

Location Zip Code:

Location County Code:

Location County Name:

Description

Location Code:

Location Name:

Location Program:

Location Type:

Location Open/Closed:

Effective Date:

End Date:

Contact information

Location Contact Name:

Location Contact Phone:

Scroll to the bottom to see Individual and Location History sections.

Provider Location Search (cont.)

In the individuals section you will be able to see the details based on the Begin and End date.

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Texas Medicaid & Healthcare Partnership
A STATE MEDICAID CONTRACTOR

Home | TMHP.com | My Account | Logged in as: cfdadsadmin

Dashboard | Submit Form | Search | Worklist | Reports | Printable Forms

Individuals | Location History

Total # of Individuals at Location: 4

Individuals Assigned As Of Begin Date: 05/23/2023

End Date: 05/23/2023

Update List

Export

Show 10 entries

Name	Source	Vendor No.	Provider No.	Local Case No.	Effective Date	End Date
	Initial Load				01/03/2023	12/31/9999
	Initial Load				03/21/2011	12/31/9999
	Initial Load				05/01/2015	12/31/9999
	Initial Load				12/12/2022	12/31/9999

Showing 1 to 4 of 4 entries

Previous | 1 | Next

Dashboard Access

- Facts to get access to dashboard access
 - 1) Administrators cannot access the dashboard.
 - 2) Must have a user account to access dashboard.
 - 3) The user account cannot be the same for Texmedconnect and NF/Waiver Programs.
 - 4) Must have the correct permissions.
 - 5) Should **NOT** have the LA evaluator permission.
 - 6) Link to the YouTube Video for Dashboard Permission/Access

[Assigning Permissions & Accessing the LTCOP Dashboard - YouTube](#)

Dashboard permissions



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Access the Managing Your Long-Term Care Online Portal Account: A Step-by-Step Guide.

Home & Community-based Services (HCS) Program Provider. If your organization is currently contracted to provide Home & Community-based program services, the following permissions are applicable to your users.

Individual Movement Submitter More Info	Individual Movement Miscellaneous permission More Info	Provider Location Update Submitter More Info	Provider Location Update Miscellaneous permission More Info	IPC 3608 Submitter More Info	IPC 3608 Miscellaneous permission More Info
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

StaffID Viewer More Info	StaffID Add Edit Delete Reactivate More Info	RCSS3615 Miscellaneous permission More Info	RTS3616 Submitter More Info	RTS3616 Miscellaneous permission More Info	IDRC 8578 Submitter More Info	IDRC 8578 Miscellaneous permission More Info	Dashboard Viewer More Info
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Texas Home Living (TxHmL) Program Provider. If your organization is currently contracted to provide Texas Home Living program services, the following permissions are applicable to your users.

Individual Movement Submitter More Info	Individual Movement Miscellaneous permission More Info	RTS3616 Submitter More Info	RTS3616 Miscellaneous permission More Info	IDRC 8578 Miscellaneous permission More Info	IPC 8582 Miscellaneous permission More Info	RCSS3615 Miscellaneous permission More Info	Dashboard Viewer More Info	StaffID Viewer More Info	StaffID Add Edit Delete Reactivate More Info
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

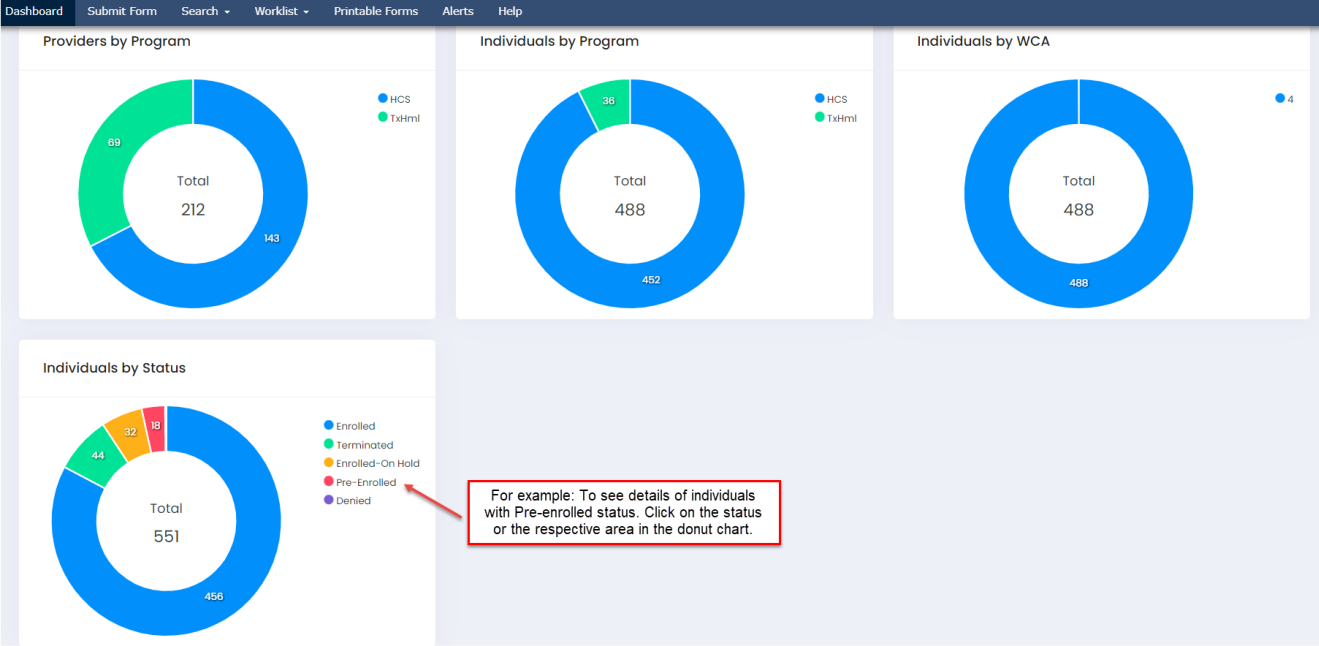
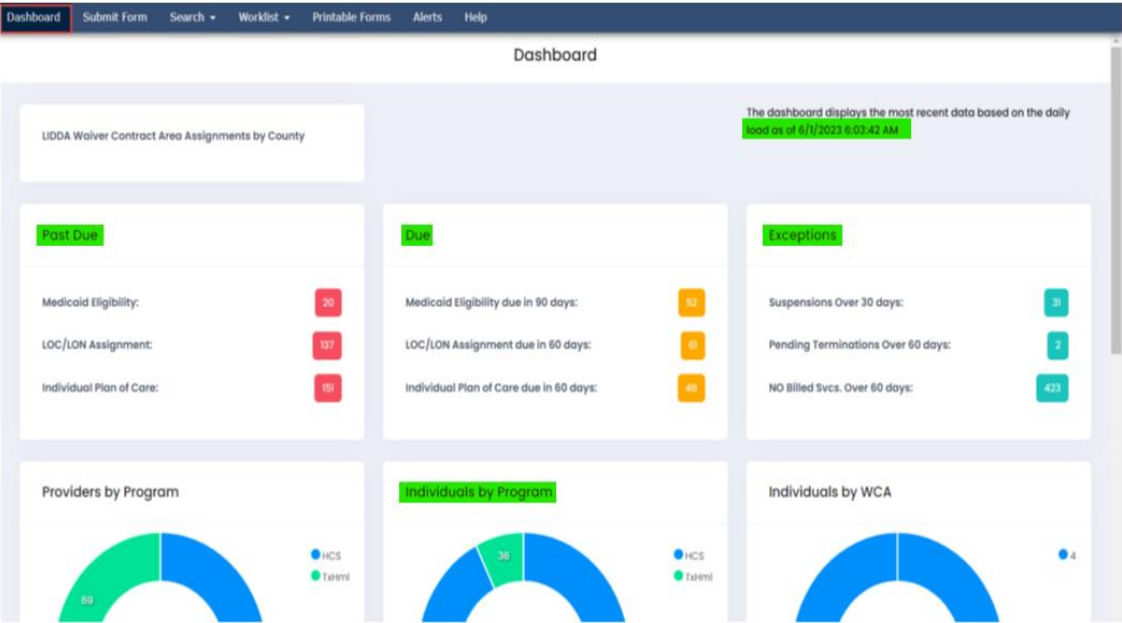
HCS Financial Management Services Agencies (FMSA). If your organization is currently contracted to be HCS FMSA, the following permissions are applicable to your users.

IDRC 8578 Miscellaneous permission More Info	IPC 3608 Miscellaneous permission More Info	Individual Movement Miscellaneous permission More Info	RCSS3615 Miscellaneous permission More Info	RTS3616 Miscellaneous permission More Info	Dashboard Viewer More Info
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

TxHmL Financial Management Services Agencies (FMSA). If your organization is currently contracted to be TxHmL FMSA, the following permissions are applicable to your users.

IDRC 8578 Miscellaneous permission More Info	IPC 8582 Miscellaneous permission More Info	Individual Movement Miscellaneous permission More Info	RCSS3615 Miscellaneous permission More Info	RTS3616 Miscellaneous permission More Info	Dashboard Viewer More Info
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Dashboard View



Dashboard View (cont.)

Individuals by Status List View

Individual List Filter Criteria

 Export

LA Vendor No.:

Select

Program Provider Vendor No.:

Select

Program Provider Provider No.:

Select

Program:

Select

Service County:

Select

WCA:

Select

Status:

Enrolled

Slot Type:

Select

 Search

 Reset

Show

10

 entries

Medicaid No.	CARE ID	Individual Name	Program	LA Vendor No.	Program Provider Vendor No.	Program Provider Provider No.	LON	LOC	LOC End Date	IPC Begin Date	IPC End Date	IPC Cost	IPC Plan Year % Complete	Last Billed Date	Medicaid Eligibility End Date	Service County	WCA
			HCS				1	1	3/25/2024	3/26/2023	3/25/2024		21.4%	6/6/2023	12/31/9999		

Dashboard View (cont.)

- Users can click a CARE ID hyperlink to view the individual's detailed information.



Medicaid No.	CARE ID	Individual Name	Program	LA Vendor No.	Program Provider Vendor No.	Program Provider No.	LON	LOC	LOC End Date	IPC Begin Date	IPC End Date	IPC Cost	IPC Plan Year % Complete	Last Billed Date	Medicaid Eligibility End Date	Se Cc
			HCS						5/8/2021	5/12/2020	5/11/2021		100.0%		12/15/2020	

- The individual Detail Page allows Users to see detailed information like:
 - Demographics
 - Estimated Annual Cost
 - Levels
 - Medicaid
 - Hold details

Dashboard View (cont.)

Individual Detail

Last Name of Individual:

First Name of Individual:

Middle Initial of Individual:

Suffix:

Gender:

Residential Type:

Individual Location Code:

Service County:

Individual Status:

Program:

Date of Birth:

Individual Age:

CARE ID:

Medicaid No.:

SSN:

LEDA Vendor No.:

LEDA Provider No.:

Program Provider Vendor No.:

Program Provider Provider No.:

Program Provider Local Case No.:

FMSA Provider Vendor No.:

FMSA Provider No.:

FMSA Local Case No.:

Demographics

Estimated Annual Cost

Levels

Individual History

Medicaid

Hold Details

Demographics

Estimated Annual Cost

Levels

Individual History

Medicaid

Hold Details

Address Information

Enrollment Information

Individual Residential Address

Individual Residential City

Individual Residential State

Individual Residential Zip Code

Individual Mailing Address

Individual Mailing City

Individual Mailing State

Individual Mailing ZIP Code

Guardian

LAR First Name

Enrollment Date

Enrollment Request Date

Packet Status

Enrollment Letter Sent Date

Slot Type

Slot Type Description

Medicaid Re-Certification Date

Dashboard View (cont.)

Demographics

Estimated Annual Cost

Levels

Individual History

Medicaid

Hold Details

Estimated Annual Cost

Total Estimated Annual Cost: [REDACTED]

Program Estimated Annual Cost: [REDACTED]

CDS Estimated Annual Cost: \$0.00

CFC Estimated Annual Cost: [REDACTED]

Total Claimed: [REDACTED]

Begin Date: 10/14/2021

Last Revised Date:

End Date: 10/13/2022

IPC Plan Year % Complete: 100%

Services

Provider Services	Provider Service Description	Provider No.	Vendor No.	Begin Date	End Date	Authorized Units	Rate	Est. Cost	Claimed Unit	Claimed Dollar	% Utilized
10C	10C, HABITATION - DAY HABILITATION	[REDACTED]	[REDACTED]	10/14/2021	10/13/2022	[REDACTED]	\$29.86	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
15	15, ADAPTIVE AIDS/DME	[REDACTED]	[REDACTED]	10/14/2021	10/13/2022	[REDACTED]	\$1.00	[REDACTED]	0	[REDACTED]	[REDACTED]
41	41, REQUISITION FEES - ADAPTIVE AIDS	[REDACTED]	[REDACTED]	10/14/2021	10/13/2022	[REDACTED]	\$1.00	[REDACTED]	0	\$0.00	0%
5A	5A, DENTAL - WAIVER PROGRAMS	[REDACTED]	[REDACTED]	10/14/2021	10/13/2022	[REDACTED]	\$1.00	[REDACTED]	0	\$0.00	0%
41E	41E, REQUISITION FEES - DENTAL	[REDACTED]	[REDACTED]	10/14/2021	10/13/2022	[REDACTED]	\$1.00	[REDACTED]	0	\$0.00	0%

Dashboard View (cont.)

Demographics

Estimated Annual Cost

Levels

Individual History

Medicaid

Hold Details

Level of Care/Level of Need

Level of Care	Level of Need	LON Begin Date	LON End Date	Purpose Code
1	1	3/26/2022	4/12/2023	3
1	5	4/13/2023	4/12/2024	4

Demographics

Estimated Annual Cost

Levels

Individual History

Medicaid

Hold Details

Individual History

Prgm Vendor No.	Prgm Provider No.	Effective Date	Form Type	Form Sub Type	From Assignment	To Assignment	DUN
		3/26/2022	ID/WC 8578 Assessment	3	3/26/2022	4/12/2023	
		3/26/2022	3608 Individual Plan of Care	Renewal	3/26/2022	3/25/2023	
		4/1/1997	Pre-Enrollment				
		7/27/2022	3608 Individual Plan of Care	Revision to increase/decrease an existing HCS Service	3/26/2022	3/25/2023	
		4/1/2023	Individual Movement	Local Authority Reassignment			
		4/13/2023	ID/WC 8578 Assessment	4	4/13/2023	4/12/2024	
		3/26/2023	3608 Individual Plan of Care	Transfer: Contract/Service Delivery Option	3/26/2023	3/25/2024	

Dashboard View (cont.)



Demographics

Estimated Annual Cost

Levels

Individual History

Medicaid

Hold Details

Medicaid

Medicaid Effective Date	Medicaid End Date	Medicaid Primary Coverage Code	Medicaid Type Program
10/1/2011 12:00:00 AM	12/31/9999 12:00:00 AM	R	13
4/1/2001 12:00:00 AM	9/30/2011 12:00:00 AM	R	13
7/1/1979 12:00:00 AM	3/31/2001 12:00:00 AM	R	13
5/31/1973 12:00:00 AM	6/30/1979 12:00:00 AM	R	01

Demographics

Estimated Annual Cost

Levels

Individual History

Medicaid

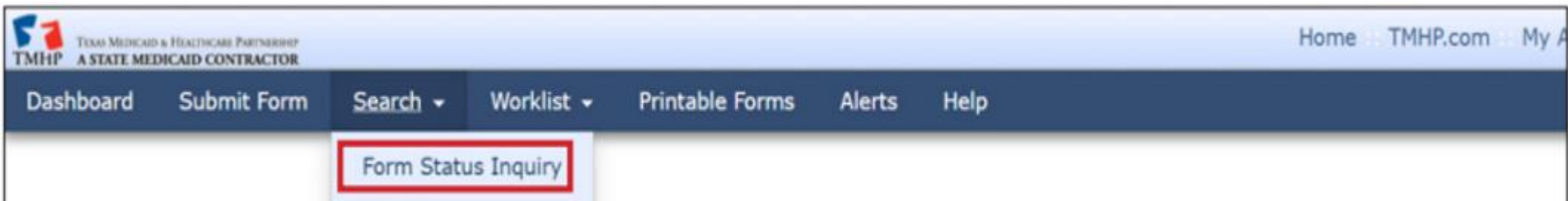
Hold Details

Holds

Hold Begin Date	Hold End Date	Hold Reason Code	Hold Reason Description	Active
3/2/2021	12/31/9999	SR2	Medical hospital admission	Y

Form Status Inquiry

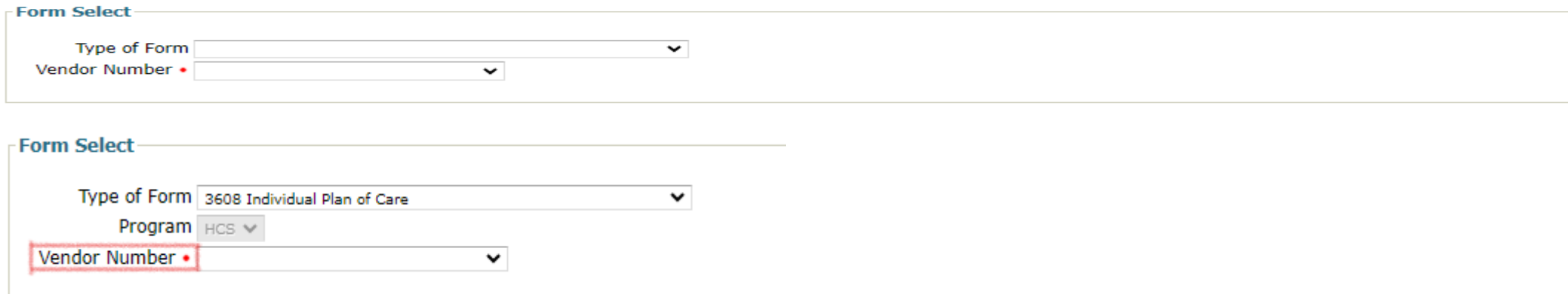
- Form Status Inquiry (FSI) is used to find a form that has been successfully submitted.



The screenshot shows the top navigation bar of the Texas Medicaid & Healthcare Partnership (TMHP) website. The bar includes the TMHP logo, the text "TEXAS MEDICAID & HEALTHCARE PARTNERSHIP A STATE MEDICAID CONTRACTOR", and links for "Home", "TMHP.com", and "My A". Below the navigation bar, a dropdown menu is open, showing the "Form Status Inquiry" option highlighted with a red box.

- Form Select screen will be used to indicate which form you are looking for and the vendor number is going to be required.

Form Status Inquiry



The screenshot shows the "Form Select" screen for the Form Status Inquiry. It contains two sections. The top section has a "Type of Form" dropdown menu and a "Vendor Number" field with a red asterisk. The bottom section has a "Type of Form" dropdown menu, a "Program" dropdown menu, and a "Vendor Number" field with a red asterisk. The "Vendor Number" field in the bottom section is highlighted with a red box.

Form Status Inquiry (cont.)



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- Form Status Inquiry Screen:

Form Status Inquiry

DLN	<input type="text"/>	Medicaid Number	<input type="text"/>
Last Name	<input type="text"/>	First Name	<input type="text"/>
Form Status	<input type="text"/>		
From Date *	<input type="text" value="01/01/2022"/>	To Date *	<input type="text" value="06/12/2023"/>
Expiration From Date	<input type="text" value="mm/dd/yyyy"/>	Expiration To Date	<input type="text" value="mm/dd/yyyy"/>
IPC Type		Residential Type	
<input type="checkbox"/> 1. Initial Enrollment		<input type="checkbox"/> Foster/Companion Care	
<input type="checkbox"/> 2. Renewal		<input type="checkbox"/> Own Home/Family Home	
<input type="checkbox"/> 3. Transfer: Contract/Service Delivery Option		<input type="checkbox"/> Supervised Living	
<input type="checkbox"/> 4. Revision to Reflect Person-Directed Plan (PDP) Change		<input type="checkbox"/> Residential Support Services	
<input type="checkbox"/> 6. Revision to increase/decrease an existing HCS Service			
<input type="checkbox"/> 7. Revision to add/change a requisition fee only.			

Search

- To narrow the search results, you can enter specific information about the individual like:
- DLN
- Individuals Last name, First name.
- Social Security Number.
- Medicaid number.
- Make sure that you change the from date to have a larger range.

Form Status Inquiry View Details



- Click on View Detail hyperlink of the form you want to view

[Export Data to Excel](#)

	DLN	TMHP Received Date	CARE ID	Medicaid	First Name	Last Name	Status	Purpose Code	Provider Number	Vendor Number	Expiration
View Detail		11/5/2020					Processed/Complete	3			1/25/2021
View Detail		11/5/2020					Processed/Complete	3			2/19/2021
View Detail		11/5/2020					Processed/Complete	3			2/19/2021
View Detail		11/5/2020					Processed/Complete	3			4/25/2021
View Detail		11/5/2020					Processed/Complete	3			5/10/2021

Entering PC3

Why did my PC3 go to Pending LON Packet Receipt? I'm not asking for a LON change...

- Scoring a "1" or a "2" in boxes 35-38
- Scoring a "6" in box 40
- Doesn't matter if they already have a Medical or Behavioral Increase or an LON 9 – always triggers for review
- Reconciled to previously authorized LON if timer expires with no packet or requested by submitter
- May have been reconciled in previous years – check history
- Always check authorized LON on LA/DADS Review tab

Entering PC3 (cont.)



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PROV/INDIVIDUAL INFO			DIAGNOSTICS	ASSESSMENT DATA	CERTIFICATIONS	LA/DADS REVIEW	ENROLL
ICAP Data							
31	Broad Independence	476					
32	General Maladaptive	-52					
33	ICAP Service Level	3					
Behavioral Status							
34	Behavior Program	Y (Yes) ▼					
35	Self-Injurious Behavior	2 = Requires constant one-on-one supervision during waking hours to prevent extremely dangerous behavior ▼					
36	Serious Disruptive Behavior	2 = Requires constant one-on-one supervision during waking hours to prevent extremely dangerous behavior ▼					
37	Aggressive Behavior	2 = Requires constant one-on-one supervision during waking hours to prevent extremely dangerous behavior ▼					
38	Sexually Aggressive Behavior	0 = Not applicable or not on behavior program ▼					
Nursing							
39	Nursing Service Provider	15 = Registered Nurse ▼					
40	Nursing Frequency Code	6 = 181 or more minutes per week ▼					
Day Services							
41	Day Services Service	1 = Individual does participate ▼					
42	Day Services Frequency Code	6 = 26 or more hours per week ▼					
43	Day Services Funding Code	1 = Medicaid funding ▼					
Employment Services							
44	Employment Services Service	0 = Individual does not participate ▼					
45	Employment Services Frequency Code	0 = Individual does not participate ▼					
46	Employment Services Funding Code	0 = Individual does not participate ▼					
Functional Assessment							
47	Functional Assessment						

Entering PC3 (cont.)



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18	Recommended LON	5 = LON 5 (Limited) ▼
67v	Individual Services Begin Date	mm/dd/yyyy
67w	Enrolled From	
Requested Begin and End Dates		
59	Requested Begin Date	06/01/2023
60	Requested End Date	05/31/2024
For Departmental Use Only		
61	Level of Care	1 = LOC I ▼
62	Level of Need	5 = LON 5 (Limited) ▼
63	Effective Date	(MM-DD-YYYY) 06/01/2023
64	Expiration Date	(MM-DD-YYYY) 05/31/2024
65	First Name of Reviewer	
65a	Last Name of Reviewer	
66	Date Reviewed	(MM-DD-YYYY) 05/08/2023
67b1	Reviewer Comments	LON packet not needed. LON 5 previously authorized.

Entering PC3 (cont.)



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18	Recommended LON	6 = LON 6 (Pervasive) ▼
67v	Individual Services Begin Date	mm/dd/yyyy
67w	Enrolled From	▼
Requested Begin and End Dates		
59	Requested Begin Date	05/15/2023
60	Requested End Date	05/14/2024

Form Actions:

Workflow Actions:

PROV/INDIVIDUAL INFO

DIAGNOSTICS

ASSESSMENT DATA

CERTIFICATIONS

LA/DADS REVIEW

ENROLLMENT DATA

For Departmental Use Only		
61	Level of Care	1 = LOC I ▼
62	Level of Need	8 = LON 8 (Extensive) ▼
63	Effective Date	(MM-DD-YYYY) 05/15/2023
64	Expiration Date	(MM-DD-YYYY) 06/13/2023
65	First Name of Reviewer	
65a	Last Name of Reviewer	
66	Date Reviewed	(MM-DD-YYYY) 05/25/2023
67b1	Reviewer Comments	DESK UR VERIFIED ICAP BIS: 418 GMI: -28 SS: 24 SL: 2 (LON 8)/dm

Adding and Removing a Contract Requires an IPC Transfer



- Example 1 – *Adding* FMSA Contract (CDS services)
 - *Adding* CDS services
 - *Adding* CDS services and *Removing* Agency option
- Example 2 – *Removing* FMSA Contract (CDS services)
 - *Removing* CDS services
 - *Removing* CDS services and *Adding* to Agency option
- Both Example Require an IPC Transfer
- [Appendix A](#):
 - Contract Change? Use “Yes” for both examples
 - Always use Appendix A to identify the correct order of forms

Question & Answer Protocol



- **Use the raise your hand icon to ask question (you will be called on and your microphone will be enabled.**
- **Please lower your hand after asking your question**
- **Please limit to one question—Please Raise your hand again to ask another question.**
- **Please be professional when speaking**
- **Do not use identifying information when referencing cases**

Important Reminders-YouTube Videos




- Watch new and previous training videos:
 - [HCS and TxHmL YouTube Playlist](#) - Includes topics on R&S, Accessing Dashboard, MESAV and Appendix A.

1915(c) Waiver Programs

Reference Material

Provider Education

Provider Bulletins

Contact Us
 LTC Help Desk:
800-626-4117
(Option 1, then Option 7)

EDI Help Desk:
888-863-3638

Reference Material
Last updated on 2/16/2023

General Information

- [TMHP Account Setup for HCS and TxHmL Waiver Programs](#)
- [LTC Online Portal](#)
- [Provider Enrollment and Management System \(PEMS\)](#)
- [Electronic Visit Verification website](#)
- [1915\(c\) Waiver Programs LMS Trainings](#)
- [Provider Quick Reference Contact List for HCS and TxHmL](#)
- [HCS and TxHmL YouTube Playlist](#)
- [Long-Term Care \(LTC\) Provider Resources Guide](#)
- [Long-Term Care \(LTC\) Explanation of Benefits Table](#)

User Guides

Important Reminders-Webinar Recordings



- Watch this and previous Webinar/Town hall Recordings:
 - [HCS and TxHmL Webinars and FAQs | Texas Health and Human Services](#) - The topics that were discussed in each Webinar/Townhall are listed below each month.

HCS and TxHmL Webinars and FAQs

May Webinar 2023

- [May 2023 - TMHP LTC Town Hall for HCS/TxHmL Providers and FMSAs Webinar \(PDF\)](#)
- [May 2023 - TMHP LTC Town Hall for HCS/TxHmL Providers and FMSAs Webinar Recording](#)

Topics Discussed:

- Pending DADS review for IPC forms
- EVV Claims Matching
- TMHP MESAV video (YouTube)
- Best Practice for IMT form
- Enrollment form sequence
- Location code issues
- Claim Adjustments recap
- TP2 Holds

April Webinar 2023

- [April 2023 - TMHP LTC Town Hall for HCS/TxHmL Providers and FMSAs Webinar \(PDF\)](#)
- [April 2023 - TMHP LTC Town Hall for HCS/TxHmL Providers and FMSAs Webinar Recording](#)



Important Reminders-FAQs

- Use the Frequently Asked Questions document:
 - [Frequently Asked Questions – Home and Community-based Services \(HCS\) Texas Home Living \(TxHmL\) Waiver Programs](#)

[Providers and FMSAs Webinar](#)

- [December 2022 - TMHP LTC Portal for HCS and TxHmL Providers and FMSAs Webinar](#)
- [Remittance and Status \(R&S\) Reports for LTC Providers: A Quick Reference Guide](#)
- [Remittance and Status Reports Video Series](#)
- [MESAV Video Series](#)

Frequently Asked Questions

- [Frequently Asked Questions – Home and Community-based Services \(HCS\) Texas Home Living \(TxHmL\) Waiver Programs](#)
- [Frequently Asked Questions – TexMedConnect Claim Processing, Denials, and Rejections](#)

Additional Resources

- [Long Term Care Service Group Codes](#)

Upcoming LTC Online Portal Enhancements Webinars



Register Now for Upcoming LTC Online Portal Enhancements Webinars for HCS and TxHmL Waiver Programs

Registration is now available for two training webinars to discuss the Long-Term Care (LTC) Online Portal enhancements for Home and Community-based Services (HCS) and Texas Home Living (TxHmL) Waiver Programs. The webinars are offered by the Texas Medicaid & Healthcare Partnership (TMHP).

A TMHP training services representative will conduct the webinars, which will include question-and-answer sessions. During the live webinars, attendees can access training materials and submit questions.

[View the full alert here.](#)

LTC Online Portal Enhancements for HCS and TxHmL Providers Webinar

Select one of the following dates to register:

[Tuesday, June 20, 2023, 10 a.m.–11:30 a.m.](#)

[Tuesday, July 11, 2023, 10 a.m.–11:30 a.m.](#) (repeat)

LTC Online Portal Enhancements for HCS and TxHmL LIDDAs Webinar

Select one of the following dates to register:

[Thursday, June 22, 2023, 10 a.m.–11:30 a.m.](#)

[Thursday, July 13, 2023, 10 a.m.–11:30 a.m.](#) (repeat)

Important Reminders-July Townhall Training Topics



We will cover the following topics during the training section of the July Townhall:

- Individual Movement Forms (IMT)
- Provider Location Updates (PLUs)
- Administrative Moves
- IPC Transfers

Important Reminders-Post webinar



- Please remember to complete the post webinar survey
 - If you raised your hand during this Townhall, and we did not get to you, please state that with your question on the survey.
- The next monthly meeting is scheduled for July 12, 2023

Contact Information



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- 1915c Waiver Programs (TMHP) website
 - tmhp.com/programs/1915c-waiver-programs
- [Reference Material | TMHP](#)

General Information

- [TMHP Account Setup for HCS and TxHmL Waiver Programs](#)
- [LTC Online Portal](#)
- [Provider Enrollment and Management System \(PEMS\)](#)
- [Electronic Visit Verification website](#)
- [1915\(c\) Waiver Programs LMS Trainings](#)
- [Provider Quick Reference Contact List for HCS and TxHmL](#)
- [HCS and TxHmL YouTube Playlist](#)



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Thank you for attending

Our next meeting is July 12, 2023