Minimum Standards Revision Notice

Date: December 15, 2020

Effective Date: December 15, 2020

To: All Holders of Chapter 746, Minimum Standards for Child-Care Centers

From: Jean Shaw, HHSC Associate Commissioner for Child Care Regulation

Subject: New Requirement for Annually Reporting Employees Leaving Child-Care Centers

The amendment implements the portion of Senate Bill (S.B.) 708, 86th Legislature, Regular Session, 2019, that adds Subsection (c-1) to Texas Human Resources Code (HRC) §42.0412. HRC §42.0412(c-1) requires Child Care Regulation (CCR) to collect the total number of employees who left employment with each licensed child-care center during the preceding calendar year and publish the data on the Search Texas Child Care website. The amendment requires licensed child-care centers to report the total number of employees who ceased working at the center the previous calendar year to CCR through their online CCR account.

The change is effective December 15, 2020.
New Requirement for Annually Reporting Employees Leaving Child-Care Centers

Required Notification

§746.303. What changes must I notify Licensing of regarding the child-care center's designee, governing body, director, and employees?

Amended §746.303:
• Adds “employees” to the rule title;
• Adds new subsection (b), which requires a center to annually report to CCR through the center's online Child Care Licensing Account the total number of employees who ceased working at the center during the previous calendar; and
• Adds text to a Helpful Information box after the rule to clarify that the total number of employees includes only individuals who left employment and not those for whom the center submitted a background check but did not employ.

You may view and print copies of the updated Minimum Standards from the website at Minimum Standards | Texas Health and Human Services.

If you have questions, please contact your licensing representative or send an email to HHSC Minimum Standards Comments.