**Form B**

STATE OF TEXAS COUNTY OF

## AFFIDAVIT OF EXECUTIVE DIRECTOR

Before me, the undersigned, on this day personally appeared

 *(Enter Full Name and Credentials)*

I am Executive Director of

located in                                , Texas.

I have read and am familiar with the statutory provisions and HHSC rules relating to conflicts of interest contained in Texas Health and Safety Code, Chapter 534, Subchapter A and Section 412.54 of the Contracts Management Rule.

I have read and am familiar with Chapter 171 of the Local Government Code regarding conflicts of interest of officers of municipalities, counties, and certain other local governments.

I have read and am familiar with the current performance contract with HHSC for the current Fiscal Year.

I affirm that I have not and will not participate in any activities that create a conflict of interest or grounds for removal under Texas law.

I affirm that I have not participated in the hiring, nor will I participate in the hiring of a person who is related to any member of the Board of Trustees by affinity within the second degree or by consanguinity within the third degree.

I agree to report immediately in writing to the Contract Manager any conflict of interest that occurs during the Contract term.

By my signature below, I certify that I have read and understand this document and that the statements that I make herein are correct and complete.

*Signature of Executive Director* *Date*

ACKNOWLEDGED, SWORN TO AND SUBSCRIBED BEFORE ME, the undersigned Notary Public, on this       day of           , 20     .

Notary Public for the State of Texas

My Commission expires:

# INSTRUCTIONS FOR THE AFFIDAVITS

The Contractor’s Executive Director must complete the affidavit and must have a Notary Public notarize the affidavit as indicated.

On the “Affidavit of Executive Director” form, the county at the top of the affidavit in the right-hand corner should reflect the county *where the affidavit is being notarized.*