



## **CCSE Bulletin 23-03**

**Date:** September 27, 2023

**To:** Eligibility Services Supervisors and Staff  
Program Managers  
Regional Directors  
Regional Attorneys  
Hearings Officers

**From:** Community Care Services State Office

**Subject: 1. Personal Attendant Rate Change for Consumer Directed Services**

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If you have any questions regarding the policy information in this bulletin, follow regional procedures.

Active bulletins are posted on the following websites:

- Community Care Services Eligibility Handbook (CCSEH) at <https://www.hhs.texas.gov/handbooks/community-care-services-eligibility-handbook>

## 1. Personal Attendant Rate Change for Consumer Directed Services

### Background

The Texas Health and Human Services Commission (HHSC) has approved an increase in the personal attendant payment rates for Community Attendant Services (CAS), Family Care (FC), and Primary Home Care (PHC). The increase in the CAS/FC/PHC personal attendant rates is effective September 1, 2023.

As a result of the increase in the personal attendant rates for CAS, FC and CAS, the personal attendant rate used to develop the annual service plan (ASP) for the Consumer Direct Services (CDS) option will also increase.

### Current Policy

#### CCSE CDS Option

The personal attendant rates for calculating the CDS ASP are:

- \$10.55 for Non-Priority; and
- \$10.77 for Priority.

### New Policy

#### CCSE CDS Option

Effective September 1, 2023, the personal attendant rates for calculating the CDS ASP are:

- \$13.04 for Non-Priority; and
- \$13.20 for Priority.

The new rates can be accessed on the regional SharePoint site.

Staff must follow the policies and procedures in CCSEH Section 6333.3.2 Rate Change to request information from the Financial Management Services Agency (FMSA) using Form 1589, Consumer Directed Services Revision Worksheet, and revise the ASPs for CDS recipients. The FMSA must provide the amount of funds expended by each CDS employer and the amount of funds remaining, including allocated funds, from the beginning of the recipient's service plan year through August 31, 2023.

In the event CCSE staff have completed the CDS rate change, complete Form 1589 Consumer Directed Services Revision Worksheet, and request the FMSA return the total hours used. Once the form is returned, CCSE staff will need to manually calculate the ASP to verify that amounts are correct. If the amounts are, further action is not required. If the amounts are incorrect, CCSE staff will need to complete a change through SASO wizard.

### Automation

Automation changes are not required.

**Correspondence**

Correspondence changes are not required.

**Handbook**

Handbook updates are not required.

The Provider Finance Payment Rate Chart will be added to all regional CCSE SharePoint sites.

**Training**

Training is not required.

**Effective Date**

This policy is effective September 1, 2023. Staff must use the new rates to revise ASPs with an effective date of September 1, 2023.