

The Palliative Care Interdisciplinary Advisory Council
FINAL DRAFT Meeting #10 Meeting Minutes
Thursday, June 14, 2018
10:02 a.m.

Health and Human Services Commission
Brown-Heatly Building
Public Hearing Room
4900 North Lamar Boulevard
Austin, Texas 78751

Agenda Item 1: Welcome and introductions

The Palliative Care Interdisciplinary Advisory Council (PCIAC) meeting was called to order at 10:02 a.m. Council Chair Dr. Larry Driver welcomed everyone to the meeting and expressed his gratitude and appreciation to the members who have participated on the council since its inception. For those members who are no longer on the council we hope to continue working together to improve palliative care services in the state of Texas. He stated that this would be a working meeting with the focus of discussing the topics for the 2018 legislative report. He stated that later in the meeting there will be breakout session for the three workgroups to further discuss these topics and possible recommendations. New and existing members introduced themselves.

Mr. Jimmy Blanton, Health and Human Services Commission (HHSC), made announcements and introduced Ms. Megan Coulter and Mr. John Chacón, HHSC staff also supporting the Council. Mr. Chacón noted that a quorum was present at the start of the meeting. Table 1 notes Council member attendance.

Table 1: The Palliative Care Interdisciplinary Advisory Council member attendance at the Thursday, June 14, 2018 meeting.

| MEMBER NAME | YES | NO | MEMBER NAME | YES | NO |
|-------------------------|-----|----|------------------------------|-----|----|
| Allmon, Jennifer Carr | X | | Jones, Barbara PhD | X | |
| Carmona, Jo Ann | X | | Jones, Nathan Jr. RPh | P | |
| Christensen, Bruce DHSc | | X | Madisetti-Vemireddy, Bhavani | X | |
| Driver, Larry MD | X | | Moss, Amy DO (am only) | P | |
| Fenter, Jerry | X | | Paterson, Heather | | X |
| Fine, Robert MD | X | | Perez, Erin | X | |
| Gross, Gary MD | X | | Ragain, Roger Mike MD | | X |
| Henderson, Hattie MD | | X | Reed, Joshua DO | X | |
| Hurwitz, Craig MD | | X | Scott, Cam | X | |

Yes: Indicates attended the meeting
P: Indicates phone conference call

No: Indicates did not attend the meeting

Agenda Item 2: Election of presiding officer (s)

Mr. John Chacón reviewed the Officer Election Procedure and asked committee members to entertain a motion to adopt the Officer Election Procedure.

Motion: Dr. Barbara Jones moved to adopt the Officer Election Procedure as outlined. Dr. Amy Moss seconded the motion. The PCIAC members unanimously adopted the Officer Election Procedure by voice vote, with 13 yea's, no nays and no abstentions.

Mr. Chacón then reviewed the Officer Election Process and referred to Category 7 of the Draft PCIAC Bylaws regarding the duties of the presiding chair and vice-chair. Mr. Chacón open the floor to take nominations for presiding officer and closed the floor for nominations after receiving one nominee. Mr. Chacón then asked each member to write the name of the candidate they would like to vote for on their ballot that was provided, he picked up the ballots, and tallied the votes. Mr. Chacón thanked the candidate for his willingness to serve and based on the majority of votes, Dr. Larry Driver was elected to serve as the Chair of the Palliative Care Interdisciplinary Advisory Council.

Agenda Item 3: Review and approval of meeting minutes from October 23, 2017

Dr. Driver asked for any changes or edits and called for review and approval of the minutes of the October 23, 2017 meeting.

Motion: With no corrections, Dr. Robert Fine moved to approve the minutes of the October 23, 2017 meeting. Ms. Erin Perez seconded the motion. By voice vote, with no nays or abstentions, the motion passed.

Agenda Item 4: Review and Adoption of Proposed Bylaws

Mr. John Chacón reviewed proposed PCIAC Bylaws and referenced a Handout entitled "Palliative Care Interdisciplinary Advisory Council Bylaws". Highlights of the overview and committee member discussion included:

- Dr. Robert Fine recommended that edits be done in Category 2, subparagraph D.

Dr. Larry Driver called for a motion to approve the PCIAC Bylaws.

Motion: Dr. Robert Fine moved to approve the PCIAC Bylaws with his recommended edits pending approval from HHS legal and the Advisory Committee Coordination Office (ACCO). Mr. Scott Cam seconded the motion. The Committee members approved the Bylaws pending approval of recommended edits provided by Dr. Fine from HHS legal and ACCO by voice vote, with thirteen yea's, no nays and no abstentions.

Agenda Item 5: Staff Updates

Mr. Jimmy Blanton and Megan Coulter led the staff presentation and referenced the PowerPoint entitled "Palliative Care Interdisciplinary Advisory Council - June 14, 2018 Full Board Meeting #10" and handout entitled "Texas Palliative Care Interdisciplinary Advisory Council and Information and education Program Summary of Achievements, 2016-2017. The objectives covered included:

- a. Quality program initiatives**
- b. Summary of achievements**
- c. Video project**
- d. Fall continuing education event**

The following are highlights from the updates:

- Regarding quality program initiatives, the following were highlighted:
 1. MCO Alternative Payment Models (APM)
 2. MCO/DMO Pay-for-Quality (P4Q)
 3. Hospital Quality Payment Program
 4. Delivery System Reform Incentive Payment (DSRIP) Program
 5. Nursing Home Quality Incentive Payment Program (QIPP)
 6. Texas Healthcare Learning Collaborative Portal
 7. Advisory Committees and workgroups

- Regarding MCO APM Requirements, the following were highlighted:
 1. HHSC MCO contract requires a minimum percentage of provider payments linked to quality-based APMs.
 2. Measurement year begins January 2018 to coincide with P4Q start date.
 3. Annual percentage increases to 4th year target.
- Regarding summary of achievements for 2016-2017, Mr. Jimmy Blanton highlighted the following:
 1. Published inaugural legislative report with recommendations and guidance for increasing the availability of patient and family focused palliative care in Texas.
 2. Launched and continue to update the first Texas Health and Human Services (HHS) system palliative care website resource for patients, families, and interdisciplinary professionals.
 3. Planned and administered the first annual palliative care interdisciplinary continuing education event awarding approximately 250 hours.
 4. Engaged palliative care stakeholders from across the state, continually updating its comprehensive contact list for the state of Texas.
 5. Developed methods to track and report on Texas's inpatient hospital palliative care registry grade and other measures of palliative care access.
 6. Commissioned a statewide, population based data collection initiative to assess completion of advance care planning documents in Texas, including analysis of selected demographic groups.
 7. Raised the profile of palliative care as a significant area of opportunity for improving overall healthcare quality in Texas.
- Regarding the Palliative Care Video Project, Ms. Megan Coulter highlighted the following:
 1. Interviewing at least two palliative care service providers, Dr. Craig Hurwitz and Ms. Erin Perez, and two people, including family members, who have received palliative care services.
 2. Educational video will be used on the HHS Palliative Care website.
 3. Timeline:
 - Preproduction: 6/1/2018 to 6/30/2018
 - Production: 7/1/2018 to 7/27/2018
 - Postproduction: 7/28/2018 to 8/31/2018
- Regarding the Fall continuing education (CE) event, Ms. Megan Coulter highlighted the following:
 1. Will discuss possible learning objectives and topics later in the meeting (possible topics include: 2018 legislative report, Do-Not-Resuscitate orders/advance care planning, and opioids)
 2. The Planning Committee will work with Department of State Health Services
 - Goals:
 - Credit for multiple disciplines
 - Include at least one ethics credit
 - Live event available in person and through webinar
- Fall CE Event Proposed Timeline:
 - June - Determine CE topics, presenters, and Planning Committee members
 - July - Work with presenters and Planning Committee to organize event and complete CE packet:
 - Planning committee disclosure forms
 - Speaker biographical information
 - Learning needs assessment/learning objectives
 - Program structure and content
 - Evaluation

August - CE packet due (60 Days Prior to event)

- Promotional efforts
- Registration form/link to webpage
- Save the date announcement

September -

- Promotional efforts
- Registration

October

- CE event
- Post event: Evaluation and certification

Agenda Item 6: Palliative care data update

Mr. Jimmy Blanton led the staff presentation and referenced the PowerPoint entitled "Palliative Care Interdisciplinary Advisory Council - June 14, 2018 Full Board Meeting #10". The following are highlights from the update:

- Regarding palliative care data update, Mr. Blanton stated that currently HHSC is tracking or developing data in five areas:
 1. Hospitals reporting palliative care programs
 2. Interdisciplinary health professionals with a palliative care specialty or credential
 3. Palliative care fellows
 4. Individuals completing advance care planning documents
 5. Disparities in infrastructure across regions
- Mr. Blanton presented two slides with data on Hospitals Reporting Palliative Care Service Programs U.S. & Texas, 2012-2015, Palliative Care by Profession in Texas, Texas Palliative Care Programs by Public Health Region, and PC Programs by Public Health Region, 2016.
- Regarding advance care planning, Mr. Blanton stated that two questions were included as part of 2018 Texas Behavioral Risk Factor Surveillance System (BRFSS) survey:
 1. If a terminal illness or serious accident left you unable to communicate, would a family member, friend, doctor, or other person know your medical or health care treatment preferences?
 2. An advance directive is a written legal document that outlines a person's wishes for future medical or health care treatment if that person can no longer communicate. Do you have a written advance directive?
- Mr. Blanton also stated that the BRFSS is the state's primary tool for tracking health behaviors and risks among adults and includes a standardized national questionnaire, state added questions, 10,000 completed interviews expected by end of 2018, and over 2,000 interviews completed as of April 30
- Mr. Blanton stated that a comprehensive questionnaire and large sample will allow for powerful cross tabulations by age, region, income, insurance, health status, gender, race/ethnicity, health status, and other factors.

Agenda Item 7: Palliative Care Information and Education website

Ms. Erin Perez and Mr. Jimmy Blanton led the presentation and referenced the PowerPoint entitled "Palliative Care Interdisciplinary Advisory Council - June 14, 2018 Full Board Meeting #10". The objectives covered included:

- a. **Patient webpage**
- b. **Patient webpage in Spanish**
- c. **Provider webpage**
- d. **Long-term care provider search**

The following are highlights from the update:

- Ms. Erin Perez provided the following Palliative Care Information and Education Webpage links:
- Patient webpage
<https://hhs.texas.gov/services/health/palliative-care>
- Patient webpage in Spanish
<https://hhs.texas.gov/es/servicios/salud/cuidados-paliativos>
- Provider webpage
<https://hhs.texas.gov/doing-business-hhs/provider-portals/health-services-providers/palliative-care-providers>
- Ms. Perez stated that the **sites will continue to evolve, including:**
 - Translating the Provider page into Spanish
 - Creating graphics to help support the messaging
 - Continuing to develop language and resources, and
 - Educational video
- Ms. Jimmy Blanton provided an update on the long-term care provider search and stated that it includes information about two types of long-term care providers:
 - Residential
 - Home or community-based
- Mr. Blanton stated that the purpose of the update is to identify and link to palliative care/hospice providers listed in Provider Search. Mr. Blanton provided the following link to visit the webpage at <https://apps.hhs.texas.gov/LTCSearch/>
- Mr. Blanton stated that the website was previously called the Quality Reporting System.

Agenda Item 8: Defining Palliative Care and Hospice Care in Texas

Ms. Erin Perez provided a presentation regarding defining p-palliative care and hospice care in Texas and referenced a PowerPoint entitled "Defining Palliative Care and Hospice Care in Texas" that was embedded in the PowerPoint entitled "Palliative Care Interdisciplinary Advisory Council - June 14, 2018 Full Board Meeting #10". The objectives covered included:

- Introduction, Background, Gaps, Texas definitions, Texas-Local Problem, Proposed Next Steps for Texans, Palliative Care Standards of Services, Reminder stats, National Academy of Medicine (NAM) Benefits of Supportive Palliative Care (SPC), Texas SPC Target Population for Consideration The "Serious Illness" Denominator in SPC, and Develop an accountability System to Define Principles and high Quality SPC Measures in Texas.

The following are highlights from the update:

- Ms. Perez provided the following core competencies for SPC Quality Measures:
 - Identification of target population
 - Team- Interdisciplinary based care
 - Caregiver training
 - Attention to social determinants of health
 - Communication training and support
 - Goals based care plans- " Patient centered goals of care"
 - Symptom management - pharmacologic/ nonpharmacological/CAM
 - Accessibility 24/7 coverage
 - Care coordination and transitional care
 - Measurement of Value for Accountability and Improvement (Kelly, et al, 2017)

- Ms. Perez offered the final points to the PIAC Council:
 1. Define SPC in Texas Health & Safety Code
 2. Formal service line recognition of SPC
 3. To move beyond, do we ask for a pilot/study vs. waiver from HHSC/CMS, or wait for a new bill creation to pass for formal benefit line inclusion?
 - Greater flexibility potential to experiment and change direction if needed under ____?
 - Following California's step by step blue print for pilot study for SPC?
 - New TPIAC workgroups to help identify/delineate needs of new SPC service benefit line based on value care.

Agenda Item 9: 2018 Legislative Report

Mr. Jimmy Blanton led the discussion and workgroup breakout sessions and referenced the PowerPoint entitled "Palliative Care Interdisciplinary Advisory Council - June 14, 2018 Full Board Meeting #10" and handouts entitled "Palliative Care Interdisciplinary Advisory Committee - 2018 Legislative report Workgroup Draft notes", and Palliative care Interdisciplinary Advisory Council - Proposed Recommendation Template".

Highlights of the discussion and workgroup breakout sessions included:

- Mr. Jimmy Blanton presented a slide of the 2018 Legislative Report Timeline and indicated that the final report is due to the Legislature on October 1, 2018.
- Mr. Blanton presented two slides that offered PCIAC potential program goals and strategies to achieve the goals.
- Mr. Blanton provided the following legislative report development steps:
 - Step 1: Review and discuss proposed topics and policy options**
 - Step 2: Divide and conquer** - Based on the approved topics, the work will be divided among the workgroups as appropriate.
 - Step 3: Workgroup Membership** - New members will join a workgroup, current members can change workgroups, and each workgroup should have 4 – 7 members.
 - Step 4: Workgroup Breakout Session** - A recommendation template (see handout) is provided to assist in facilitating and developing recommendations, and following the meeting, workgroup calls will be organized to further develop and draft respective sections
 - Step 5: Workgroup Breakout Reports** - Workgroup lead will provide an update based on the discussion
 - Step 6: Consensus Statement** - Collectively, the council may review the consensus statement from the last legislative report and discuss any needed updates.
- Mr. Blanton laid out the following workgroup topics and assignments for each of the three workgroups:
 - Workgroup 1 -**
 1. Statutory palliative care definition
 2. Next steps to leverage definition
 - a. Medicaid pilots
 - b. Licensing
 - c. Service line delineation

3. Increasing access to SPC in:
 - a. Hospital settings
 - b. Non-hospital settings

Workgroup 2

1. Patient centered and value-based care
2. State dashboard
3. Linking payment to quality (Joint Commission)

Workgroup 3

1. Support Palliative Care workforce
 2. Supportive Palliative Care continuing education priorities
 - a. Do-Not-Resuscitate Orders/Advance Planning
 - b. Legislative report recommendations
 - c. Opioids
 3. Opioid policy
- Mr. Blanton presented a slide with recommendation options and questions for the PCIAC Council to consider when developing the legislative report.

Agenda Item 10: Action items for staff or member follow-up

- Workgroup calls to further discuss recommendations and draft respective sections
- Workgroups will need to determine how often they would like calls to occur
- Important dates:
 - July 25 - Report chapters should be complete
 - First week of August - Report complete and posted online
 - Aug 10 or 17 (Date TBD) PCIAC Full Council Meeting - Review and vote on recommendations and legislative report

Agenda Item 11: Public comment

Ms. Maxcine Tomlinson, LMSW, Director of Governmental Relations for the Texas/New Mexico Hospice Organization provided public comment regarding the videos and two questions she posed to the PCIAC.

Ms. Julieanne Eddy, Senior Director for the University Health System provided public comment regarding the statute definition of palliative care.

Agenda Item 12: Adjourn

Dr. Driver adjourned the meeting at 2:23 p.m.