Assisted Living Facility Manager Courses

Updated October 2019

The following groups offer assisted living facility (ALF) manager courses. It is your responsibility to determine the best course to meet your needs. Course requirements are listed in the Health and Human Services (HHSC) Chapter 553, Licensing Standards for Assisted Living Facilities, §553.41(a)(1)(B). HHSC does not review course curriculum or endorse any of the courses.

**ALM-CT. [Assisted Living Manager-Certification & Training]**
**Contact:** Lin O'Neill
**Phone:** (214) 557-6555
**Email:** lin@oneill.enterprises
**Contact:** Lilly Adrian
**Phone:** (325) 864-0031
**Email:** laadrian1953@yahoo.com
**Web:** www.alm-ct.com

**Assisted Living Administrator Training Program** offers an online program by Provider Management, which is endorsed by the American College of Health Care Administrators (ACHCA) and approved by the National Association of Long Term Care Administrator Boards (NAB).
**Contact:** Stella- Relias Support
**Phone:** 877-843-8374 and select option 1
**Email:** rlst@relias.com
**Website:** https://www.careandcompliance.com/caregiver-state-requirements/states-o-z/texas/texas-assisted-living-training.html

**Assisted Living Solutions** offers the 24-hour management class.
**Contact:** Caroline Bevers or Mae Guinanao
**Phone:** 713-824-9775 or 832-419-1756
**Email:** alsolutionsmcc@gmail.com

**Care and Compliance Group Inc.** offers an ALF manager training course that consists of a 16- hour online component and an 8-hour live component to help keep you in compliance with DADS ALF licensing standards at §553.41(a)(1)(B). Care and Compliance Group has partnered with the Texas Assisted Living Association (TALA) to offer these two courses and help individuals meet the full 24-hour state training requirement. The online course covers a variety of topics that include:
• basic principles of management,
• resident characteristics,
• resident assessment,
• working with residents,
• food and nutrition services,
• federal laws,
• community resources,
• ethics, and
• financial management.

Website: www.careandcompliance.com/states/Texas/Manager-Assisted-Living-Certification- Online.html

Contacts: Mickey Gray, VP of Training Solutions, or Kelsey Short, Regional Director
Phone: 800-321-1727
Email: mgray@ccgcampus.com or kshort@careandcompliance.com
Mailing Address: 25220 Hancock Ave., Ste. 420 Murrieta, CA 92562

Cedar Valley College (Dallas County Community College District) Contact: Dollie Pope
Phone: 972-860-8168
Email: dpope@dccc.edu

CHA Seminars is a Texas based provider of continuing education for long-term care professionals since 1991 and a Certified Sponsor of CEUs approved by the National Continuing Education Review Service (NCERS) of the National Association of Boards of Examiners for Nursing Home Administrators (NAB). CHA Seminars offers a variety of quality continuing education and training courses via webinars and self-study courses for Assisted Living DirectorsManagers.

Our ALM Training course covers all topics required by the state of Texas in a live webinar using GoToMeeting. This course is offered every monthly and offers flexible scheduling and payment plans.

Our 12-hr CEU self-study packages meet the state annual continuing education requirements and individuals can print a certificate upon successful completion.

Website: www.CHAseminars.com
Contact: Missy Stagner or Linda Rogers
Phone: 512-336-1005; Fax: 512-336-1008
Email: missy@CHAseminars.com or linda@CHAseminars.com

Compliance Review Services Inc. Educational Unit offers all online courses for ALF managers:
• 8-hour required class Part I,
• 16-hour required class Part II, and
• 12-hour annual continuing education.

Website: www.compliancereviewservices.com
**Contacts:** Dr. Kimberley Kelly RN, BSN, MSN, DNP, CEO  
**Phone:** 832-237-2525; Toll Free: 1-866-969-3569  
**Fax:** 832-237-2505  
**Email:** dr.kimberleykelly@complianceviewservices.com  
**Mailing Address:** 11201 Steeple Park Drive, Houston, TX 77065.

**K&K Consulting** offers an Assisted Living Facility Manager training course that consists of 24 hours/CEUs (mixture of online and live seminars), which includes 8 hours in Assisted Living Facility Standards, to keep you in compliance with HHSC ALF licensing standards. Six hours/CEUs is also awarded in Ethics. The Assisted Living Facility Manager courses provided by K&K Consulting are approved by National Association of Long Term Care Administrators Board (NAB) and Texas State Board of Social Worker Examiners.

The Assisted Living Facility Manager Course covers the following topics:

- Caring for Residents with Alzheimer's Disease and Dementia
- Human Resources Management
- Marketing
- Assisted Living Facility Standards
- Resident Characteristics
- Ethics
- Food and Nutrition Services
- Qualifications and Role of Assisted Living Facility Manager
- Basic Principles of Management
- Financial Management
- Community Resources
- Federal and State Laws

**Website:** [http://WWW.LTCCONS.ORG](http://WWW.LTCCONS.ORG)  
**Contact:** Dr. Charles Vallier, PhD, MBA, BSBA, LNFA, CRCMP, CALA, CDP, CADDCT  
**Phone:** (409) 939-1030  
**E-Mail:** cvallier@ltccons.org  
**Address:** 2920 9th Street North, Texas City, TX  77590

**Leading Age Texas** offers an all online course for ALF managers. This course is designed to provide ALF managers with the required hours of training for either the 24 hours of the first year or the 12 hours in subsequent years. Each of the three 8-hour modules provides the following:

- Assisted Living Managers: 8 hours
- Administrators (NAB): 8 hours
- Social Workers: .8 CEUs

**Website:** [https://leadingagetexas.org/](https://leadingagetexas.org/)  
**Contact:** Melanie Harrison  
**Phone:** 512-467-2242  
**Email:** melanie@leadingagetexas.org

**Long Term Care Education.com** offers a distance learning
correspondence course.  
**Website:** http://www.ltce.com  
**Contact:** James E. Allen, Ph.D.  
**Phone:** 804-519-2275, **Fax:** 919-933-6825  
**Email:** orders@ltce.com

**McLennan Community College (Waco)**  
McLennan offers a model that includes the ALF required content but also addresses the topical requirements of the NFA licensure rules. This means that completing the five academic courses offered at MCC moves an individual toward credentialing both as an ALF Manager and as an NF Administrator at the same time. Upon completion of the five academic courses, the student can be awarded a Certificate in Assisted Living Facility Management from MCC.  
**Contact:** Joe Arrington  
**Phone:** 254-299-8770  
**Email:** jarrington@mclennan.edu

**Senior Living University** offers online and off-line courses.  
**Website:** www.SeniorLivingU.com  
**Contact:** Training Advisor  
**Phone:** 800-258-7030

**Tarrant County College** offers classes at two campuses.  
**Contact:** Marilynn Leigh (South Campus) or Princess Jackson (Northeast Campus)  
**Phone:** 817-515-5718 or 817-515-6438

**Texas Assisted Living Association (TALA)** offers classes in different locations throughout the state.  
**Contact:** Gail Harmon  
**Phone:** 512-463-6604  
**Email:** Gail.Harmon@Tala.org

**Texas Health Care Association – Education Foundation (THCA-EF)** is developing a new 24-hour course as a series of three separate 8-hour sessions. THCA-EF currently offers continuing education for ALF managers throughout the year, during our LTC/AL Spring Quality Symposium, our Annual Convention and Trade Show, and during region meetings. All educational offerings for ALF managers and nursing home administrators are submitted for and provide NAB-approved hours.  
**Website:** www.txhca.org  
**Contact:** Sue Wilson, LMSW  
**Phone:** 512-458-1257
Texas Organization of Residential Care Homes (TORCH) offers the 24-hour manager courses.
**Website:** www.txtorch.com
**Contact:** John Darby, Executive Director
**Phone:** (833) 898-6724, **Fax:** (833) 757-2721
**Email:** info@txtorch.com

**Vincent Career Training Institute**
Vincent Career Training Institute is a nurse owned and operated organization and Texas based provider of continuing education. We offer both continuing education and professional development courses. Established in 2008, VCTI is a Certified Sponsor (#S1333318) of CEUs approved by the National Continuing Education Review Service (NCERS) of the National Association of Long-Term Care Administrators Boards (NAB). We offer a variety of continuing education and training courses online, via webinars and self-study courses for Assisted Living Directors/Managers. Our ALM Training course covers all topics required by the state of Texas using an online instructor-led Learning Management System (LMS.) Courses are affordable with optional payment plans. Our 12-hr CEU program meet the state annual continuing education requirements and individuals can print a certificate immediately upon successful completion.
- • 8-hour required class Part I, • 16-hour required class Part II, and • 12-hour annual continuing education requirements listed in the Health and Human Services (HHSC) Chapter 553, Licensing Standards for Assisted Living

**Website:** www.vincentcareertraining.com
**Phone:** 713-364-4435
**Email:** Info@vincentcareertraining.com